

Torres Martinez 2012 ICDBG Application: Table of Contents

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[illegible]

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2012 Torres Martinez - New Housing Construction

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Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

12/20/2011

4. Applicant Identifier:

5a. Federal Entity Identifier:

95-2664962

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** All Mission Indian Housing Authority

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

*** c. Organizational DUNS:**

1248314830000

d. Address:

*** Street1:**

27740 Jefferson Ave.,

Street2:

Suite 260

*** City:**

Temecula

County/Parish:

*** State:**

CA: California

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

92590-2608

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Debra

Middle Name:

*** Last Name:**

Skallerud

Suffix:

Title: Director of Operations

Organizational Affiliation:

*** Telephone Number:** 951-760-7390

Fax Number: 951-760-7394

*** Email:** dskallerud@amiha.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

K: Indian/Native American Tribally Designated Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

FR-5600-N-02

* Title:

Community Development Block Grant Program for Indian Tribes and Alaska Native Villages (ICDBG)

13. Competition Identification Number:

ICDBG-02

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

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*** 15. Descriptive Title of Applicant's Project:**

2012 Torres Martinez - New Housing Construction

Attach supporting documents as specified in agency instructions.

Add Attachments

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Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)**17. Proposed Project:*** a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="605,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="201,758.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="806,758.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Number: 2510-0011
Expiration Date: 10/31/2012

Applicant/Recipient Information

* Duns Number: 1248314830000

* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name:

All Mission Indian Housing Authority

* Street1: 27740 Jefferson Ave.,

Street2: Suite 260

* City: Temecula

County:

* State: CA: California

* Zip Code: 92590-2608

* Country: USA: UNITED STATES

* Phone: 951-760-7390

2. Social Security Number or Employer ID Number: 95-2664962

* 3. HUD Program Name:

Indian Community Development Block Grant Program

* 4. Amount of HUD Assistance Requested/Received: \$ 605,000.00

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: 2012 Torres Martinez-New Housing Construction

* Street1: 27740 Jefferson Ave.,

Street2: Suite 260

* City: Temecula

County:

* State: CA: California

* Zip Code: 92590-2608

* Country: USA: UNITED STATES

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes ☐ No

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

☐ Yes ☒ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

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Part III Interested Parties. You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)

* Social Security No. or Employee ID No.

* Type of Participation in Project/Activity

* Financial Interest in Project/Activity (\$ and %)

			\$		%
			\$		%
			\$		%
			\$		%
			\$		%

(Note: Use Additional pages if necessary.)

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Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

* Signature:

* Date: (mm/dd/yyyy)

Debra Skallerud

12/20/2011

ATTACHMENT #2 - Application Narrative

2012 Torres Martinez - New Housing Construction

Applicant	All Mission Indian Housing Authority (AMIHA)
Application Name	2012 Torres Martinez - New Housing Construction
Application Type	New Housing Construction

PROJECT INTRODUCTION & SUMMARY

The All Mission Indian Housing Authority (AMIHA) is The Designated Housing Entity (TDHE) for the Torres Martinez Desert Cahuilla Indians and is applying on behalf of the Tribe for FY 2012 Indian Community Development Block Grant (ICDBG) Program Funding.

If approved, this application will fund four new homes on the Torres Martinez Indian Reservation. The proposed new homes will replace severely deteriorated existing homes. Replacement new construction homes are an urgent necessity. The current structures they will replace are:

- Occupied by low- and moderate-income residents who need housing;
- Both unsafe and untenable for the current residents, and;
- Beyond any workable or economically feasible rehabilitation.

Proposed new construction to replace existing homes will (1) meet an essential community development need for quality housing and (2) contribute considerably to community viability and character.

Based on 41 years of directly relevant experience and substantial successful experience during the past 5 years, the applicant is confident that they have the organizational resources necessary to successfully implement the proposed activities on time and within budget.

A table of contents is included as **Attachment 1**. AMIHA's eligibility to apply under Title I of the Indian Self-Determination and Education Assistance Act is confirmed in writing by the Bureau of Indian Affairs (**Attachment #3**). Since AMIHA is submitting 4 separate FY 2012 ICDBG applications, each on behalf of a different tribe (La Jolla Band of Luiseño Indians, Pauma Band of Mission Indians, Santa Rosa Band of Cahuilla Indians, and Torres Martinez Desert Cahuilla Indians), all tribes have approved concurring resolutions authorizing AMIHA to apply on their behalf and acknowledging that AMIHA may also apply on behalf of other tribes for which AMIHA serves as TDHE (**Attachment #4a**). The Torres Martinez Desert Cahuilla Indians have also approved Resolution TM-11-11-003 confirming that citizen participant requirements of 24 CFR 1003.604(a) relative to this FY 2012 ICDBG application have been met (**Attachment #4b**). AMIHA has no outstanding violations of civil rights matters.

To meet New Housing Construction Thresholds specified in the FY 2012 ICDBG Notice of Funding Availability (NOFA), AMIHA has provided (**Attachment #5**):

- (1) Documentation establishing that AMIHA qualifies as a CBDO
- (2) A current, in effect, Resolution 11-10-23 by the AMIHA Board of Commissioners adopting and identifying construction standards adopted in 2008 which are more stringent than Section 8 HQS in 24 CFR 982.401 and Resolution TM-11-11-004 adopted by the Torres Martinez Desert Cahuilla Indians identifying construction standards.
- (3) Documentation affirming that:
 - (a) No other housing is available in the immediate reservation area that is suitable for the households to be assisted;
 - (b) No other sources, including Indian Housing Block Grants (IHBG) can meet the needs of the households to be served, and;
 - (c) Rehabilitation of the units occupied by the households to be assisted is not economically feasible.
- (4) Documentation affirming that all households that will receive ICDBG grant assistance are of low or very low-income status.

RATING FACTOR 1: CAPACITY OF THE APPLICANT**1. Managerial, Technical, and Administrative Capability****a. Managerial and Technical Staff**

Based on 41 years of directly relevant experience and substantial successful experience during the past 5 years, the applicant is confident that they have the organizational resources necessary to successfully implement the proposed activities.

The All Mission Indian Housing Authority (AMIHA) is a Tribally Designated Housing Entity (TDHE) and a current Indian Housing Block Grant (IHBG) grantee. AMIHA's mission is: *To provide safe, affordable, and decent housing for Indian people residing on the reservation that incorporates traditional concepts and values. To seek out and effectively administer innovative programs to maintain the existing housing stock and to create new housing opportunities for the residents we serve.*

AMIHA was founded in 1970 with the purpose of providing affordable, low income housing to the Tribal Members. AMIHA serves 8 reservations in 3 counties. With 41 years of experience working with multiple Indian Tribes and construction and rehabilitation of low-income housing, AMIHA is one of only two Indian Housing Authorities in the State of California that represents multiple Tribes. To date, AMIHA has built more than 891 housing units and currently manages 187 housing units.

AMIHA has a history of constructing high quality affordable housing at cost effective rates. The table provides an overview of current new construction projects and new construction projects completed within the past 5 years.

Completed	New Homes	Source of funding	Reservation
2007-08	13 single family new homes	AMERIND	La Jolla (LJ)
2007-08	1 single family new home	DONATED	LJ
11/2008	1 single family new home	NAHASDA	Santa Rosa (SR)
11/2008	5 single family new homes	NAHASDA	La Jolla
06/2009	6 elder housing units: additional living space for a live in attendant in 3 units	ICDBG, NAHASDA	Torres Martinez (TM)
02/2010	1 single family new home	NAHASDA	Pauma
09/ 2010	9 single family new homes	ARRA/NAHASDA	LJ – 2, TM -1, SR – 3, Cahuilla - 3
10/2010	1 single family new home	ARRA/NAHASDA	TM
11/ 2010	5 single family new homes	ARRA/NAHASDA	TM-2, LJ-2, Soboba-1
Total	36 new single family homes, 1 Multi Family Elder Residence Complex		

AMIHA is in planning for construction of 29 new single family homes: TM- 13, LJ -5, SR- 9, Cahuilla-2, and infrastructure and road construction is in the engineering and planning stages on the LJ reservation.

Several of the above projects resulted in awards and recognition, including two separate Certificates of Outstanding Achievement from the U.S. Department of Housing and Urban Development in 2010 for projects completed using American Recovery and Reinvestment Act (ARRA) funds.

Typically the homes above were 3 and 4 bedroom ranging from 1,400-2,000 sq. ft. Among the above new housing construction projects is a 6 unit elder housing development at the Torres Martinez reservation. This project was funded through a combination of Tribal ICDBG funds and AMIHA administered NAHASDA funds.

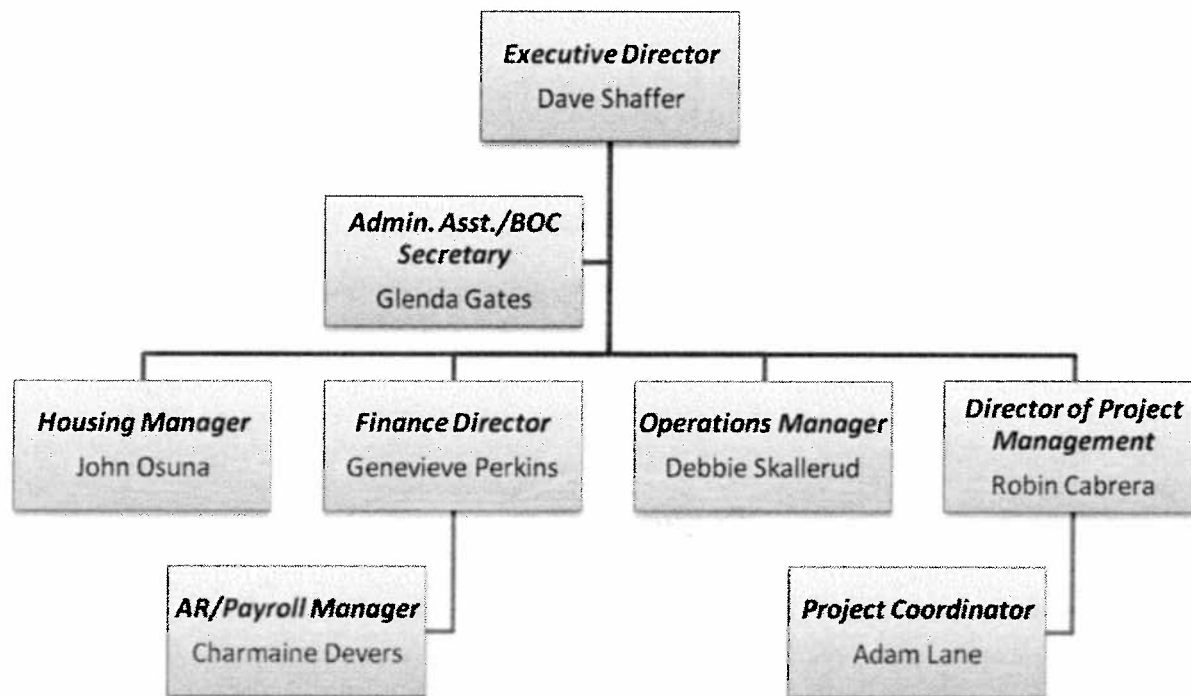
AMIHA's extensive experience and competence in the new housing construction area is perhaps best exemplified by our response to the devastating Southern California Wildfires of 2007. In these fires, more than 2,454 homes were destroyed in San Diego County. The La Jolla Indian reservation lost 39 homes. Of these 39 homes, 13 were

ATTACHMENT #2 - Application Narrative

2012 Torres Martinez - New Housing Construction

HUD developed Mutual Help home ownership units. AMIHA responded quickly and effectively. **The 13 rebuilt homes on the La Jolla reservation were the first homes to be replaced in all of San Diego County. All 13 homes were rebuilt within 9 months of the fires.** This new construction was not only rapid, it was also cost-effective and energy efficient. The insurance settlement anticipated a building cost of \$185/sq. ft. AMIHA was able to build bigger, energy efficient homes at a cost of less than \$110/sq. ft. AMIHA was able to build bigger, better houses at reduced cost using the competitive proposal method of procurement and diligent contract administration practices. AMIHA's accomplishment in rebuilding the La Jolla homes was noted as a "significant accomplishment" by the Department of Housing and Urban Development in May 2009. **The majority of staff members who accomplished the post-fire La Jolla rebuild project will be responsible for the project proposed in this application.**

Staff Position and Name	Years of Related Experience
Executive Director, Dave Shaffer	29 years
Director of Project Management, Robin Cabrera	16 years
Operations Manager, Debbie Skallerud	19 years
Finance Manager, Genevieve Perkins	21 years
Housing Manager, John Osuna	15 years
AP/AR Accounting Officer, Charmaine Devers	25 years
Project Coordinator, Adam Lane	14 years
Administrative Assistant, Glenda Gates	18 years



Executive Director: Dave Shaffer: Role & Responsibilities: For the proposed project, the Executive Director's responsibilities include supervision of AMIHA staff, overall oversight of all phases of construction and application of ICDBG funds, and coordination with Torres Martinez tribal leadership. **Knowledge & Experience:** Dave Shaffer was appointed as Executive Director of AMIHA in October, 2007. Dave has worked with AMIHA since 1998, providing technical assistance consulting services. Since his appointment, AMIHA has successfully developed forty new housing units. Dave led the housing authority's recovery efforts from the 2007 Southern California wildfires, successfully administered over \$2.8 million in formula and competitive ARRA grant funds,

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2012 Torres Martinez - New Housing Construction

added 3 Tribes to the AMIHA umbrella organization, and has retooled AMIHA's function, mission and administrative controls, increasing both its efficiency and effectiveness. Under Dave's leadership, AMIHA is operating without any HUD monitoring findings.

Dave has more than 29 years of "hands on" experience developing and implementing subsidized housing programs. This experience serves not only the tribes for which AMIHA is the designated housing authority, but also other public and Indian housing authorities across the country.

Dave is a premier trainer in developing and implementing successful procurement and contract administration programs. Over the past several years, more than 100 Indian and public housing authorities have attended a Procurement and Contract Administration training program presented by him. Dave has also provided training to the Office of Native American Programs (ONAP) staffs in Seattle, Oklahoma City and Phoenix. Additionally, Dave has provided training and consulting services to Public Housing Authorities, architects, and residents regarding Section 3 program implementation, labor standards compliance, resident economic initiatives, staff development, policy and procedure development and implementations, and a wide range of other housing authority operations. Dave is also a NAHRO (National Association of Housing and Redevelopment Officials) faculty member. He has been the primary trainer for all of NAHRO's Procurement and Contract Administration, CGP/Capital Fund, Section 3, Labor Standards, and Resident Leadership seminars for the past 8 years. He has also written several training manuals for NAHRO.

Director of Project Management: Robin Cabrera: Role & Responsibilities: For the proposed project, Robin will be the principal staff charged with contract administration. Her duties will also include: field and file management, oversight of construction activities, and construction reporting. **Knowledge & Experience:** As Director of Project Management with AMIHA over the past 3.5 years, Robin has successfully managed construction of 36 new homes on 5 reservations. All new construction was from the ground up, from grading and infrastructure, to foundation, to framing and finishing. Robin brings to AMIHA more than 16 years experience in procurement and the construction industry. In addition to new construction she conducted bidding, procurement and management of an extensive rehabilitation of 40 homes on the Soboba Reservation. She recently managed the successful completion of a 6 unit Elder Housing project at Torres Reservation. Robin's proven experience with AMIHA in managing quality new home construction on time and on budget is an asset to this proposed project.

Operations Manager: Debra Skallerud: Role & Responsibilities: For the proposed project, the Operations Manager is responsible for contract administration, oversight of professional service contracts, and primary HUD and tribal contact for day to day activities. **Knowledge & Experience:** Debra has 14 years experience in Indian Housing at AMIHA, including extensive experience in finance and operations. For the last 4 years she has worked as the Operations Manager handling all procurement, administering contracts, and overseeing NAHASDA related activities for the new grants AMIHA receives annually on behalf of the Tribes. She administers the AMERIND Insurance policy for the organization's housing stock. During her time at AMIHA Debra has worked closely with HUD, Southwest Office of Native American Programs (SWONAP) on grant related issues. She has considerable experience in grant reporting and requirements such as APR's and SF-425's. She is certified in the Line of Credit Control System (LOCCS) system. She has assisted in writing and updating Housing Authority policies.

Finance Director: Genevieve Perkins: Role & Responsibilities: As AMIHA's Finance Director, Genevieve manages the accounting department. In addition to supervising the accounting staff, she is responsible for monitoring housing authority expenditures, fund budgets, preparing financial reports, forecasting the agency's financial position, and all financing activities. She ensures all accounting activities related to federally funded programs meet the minimum standards required by 24CFR Part 85 and OMB Circular A-87. She maintains separate budgets for each HUD assisted program, ensures that expenditures do not exceed approved budgets, and ensures that funds are spent consistent with program requirements. **Knowledge & Experience:** Since joining AMIHA in August 2009, Genevieve has managed the agency's finances more efficiently by implementing policies and procedures that have led to AMIHA's good standing with HUD. She has 8 years experience as an accounting manager and a total of 21 years experience in the accounting field. Her recent experience as an

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accounting manager (before becoming the Finance Director at AMIHA) was with a governmental architectural/engineering firm. She also has experience as an accounting manager for a construction/development company. Genevieve has a degree in Business Administration Management with a concentration in Accounting

Housing Manager: John Osuna: Role & Responsibilities: In the course of his duties and for this project specifically, John will be responsible for annual inspections, recertifications, leasing and occupancy, lease compliance, participant homeownership counseling, collection of rental and homeownership payments, setting up payback agreements with participants, preparing and processing MEPA and structural change requests, processing participant evictions, preparing and processing deeds, and file management. **Knowledge & Experience:** John is a member of the Pauma Band of Mission Indians. He has been employed at AMIHA for the past 15 years and served as Housing Manager for 5 years. He has received multiple trainings and certifications directly relevant to his housing management responsibilities. In the past 24 months John has overseen a significant reduction in tenant accounts receivable from 267,000 to \$58,000.

AP/AR Accounting Officer: Charmaine Devers: Role & Responsibilities: Charmaine is responsible for tenant account receivables, payroll, and support duties for the Finance Director. **Knowledge & Experience:** Charmaine has worked for AMIHA for 25 years, starting in the Recertification Department and then moving to Accounting. She is a member of the Mesa Grande Band of Diegueno Mission Indians and has lived on the Pauma Reservation with her husband and family for 35 years.

Project Coordinator: Adam Lane: Role & Responsibilities: For the proposed project, Adam will assist in project development and design coordination, preparing bid documents, reviewing proposals for accuracy, preparing construction contracts, reviewing plans and specifications for accuracy, construction file management, project scheduling, and contractor coordination. **Knowledge & Experience:** Adam has more than 14 years of hands on construction and project management experience. He has been a licensed general contractor since 1999, and received a degree in Architectural Technology & Computer Aided Design in the same year. With a passion for new building techniques and green technology, Adam became LEED Accredited in 2006. Since joining AMIHA in August 2009, Adam has worked to incorporate sustainability in AMIHA new construction projects. He has overseen several projects including; installation of a Polyurethane White Roof for multi-family housing, installation of storm water and erosion control measures, rehabilitation of 18 homes, and planning and construction of 15 new Energy Star Certified homes which were completed on schedule and under budget.

Administrative Assistant: Glenda Gates: Role & Responsibilities: Glenda provides office and administrative support and also maintains AMIHA's waiting lists. **Knowledge & Experience:** Glenda has 5 years experience with AMIHA providing office and administrative support. She has 18 years experience in office management and providing customer care in the front line of organizations. Glenda has been trained in Admissions and Occupancy, recertifications, inspections, counseling applicants, and working with the Housing Data System (HDS.)

AMIHA's recent and relevant experience and success is corroborated by several individuals and organizations who have submitted letters of support or endorsement (Attachment #6). These include: AMERIND Risk Management Corporation; the La Jolla Band of Luiseno Indians; the Santa Rosa Band of Cahuilla Indians; the Pauma Band of Mission Indians; Pit River Construction, Inc.; and HUD

b. Project Implementation Plan

The Project Implementation Schedule HUD4125 (**Attachment #7a**) is completed and attached. In addition, AMIHA has included a construction schedule prepared in Microsoft Project which provides more detail for the construction activities (**Attachment 7b**). The construction schedule is both aggressive in terms of anticipating rapid project completion and realistic in terms of accurately reflecting AMIHA's extensive experience and proven track record of completing projects on time.

One recent and relevant example of AMIHA's capacity to meet and exceed implementation plans is a new home construction project supported with ARRA funds. AMIHA completed the 8 homes specified in the grant award

well ahead of ARRA schedule requirements and under-budget, allowing construction of an additional 3 new homes and providing a substantial benefit to the 4 tribes affected, including Torres Martinez. This resulted in the 2010 Outstanding Achievement recognition from HUD discussed under Rating Factor 1.a.

AMIHA intends to use a competitive proposal process to secure contractors. Based on extensive experience with sealed bids and competitive proposal methods of procurement, AMIHA determined that it is more advantageous to the housing authority to utilize the competitive proposal method to secure a contractor for this project.

c. Financial Management

AMIHA's current audit submitted to the Federal Audit Clearinghouse (FAC) in December 2011 is "Unqualified" in all areas with no findings related to grant activities and no material or immaterial weaknesses in relationship to Federal awards.

Please see **Attachment #8** for a table detailing how AMIHA's financial management systems meet the requirements of 24 CFR Part 85 and 24 CFR Part 1003. AMIHA has in place and is currently operating accounting systems that meet the minimum standards required by 24 CFR Part 85 which include: Disclosure of accurate, current and complete financial results of federally assisted programs; Identification of the source and application of funds provided for federally assisted activities; Maintenance of effective controls and accountability for all assets, including accounting controls and management activities; preparation of a separate budget for each federally assisted program, based on prescribed categories, and assurance that expenditures do not exceed the approved budgets; Assurance that funds are expended in accordance with program requirements, based on OMB Circular A-87 or as amended; and maintenance of source documents and files that support the financial transactions recorded in the books, providing an adequate audit trail. These financial management procedures provide an effective system of internal controls to safeguard cash and other assets; provide budgetary control over programs; provide timely, accurate, and complete financial information for management decision making; provide the financial data needed to prepare the financial statements and various federal reports; AND permit a timely and effective audit. **These procedures all comply with the provisions of United States GAAP requirements and the minimum standards required by 24 CFR Part §1003 and OMB Circular A-133 regarding financial recording keeping, financial reporting and audits.** Please see attached table detailing how AMIHA's financial management systems meet the requirements of 24 CFR Part 85 and 24 CFR Part 1003.

d. Procurement and Contract Management

As stated above, AMIHA's current audit submitted to the Federal Audit Clearinghouse (FAC) in December 2011 is "Unqualified" in all areas with no findings related to grant activities and no material or immaterial weaknesses in relationship to Federal awards.

Please see **Attachment #9** for a table detailing how AMIHA's procurement and contract management policies and procedures meet the requirements of 24 CFR Part 85.36 and 24-CFR Part 1003. All AMIHA procurement and contract administration practices are governed by the existing authority's procurement policy. Prior to awarding a contract, AMIHA has an extensive contractor evaluation process. Only qualified, responsible contractors are given contracts. AMIHA vigorously enforces all Indian Preference requirements in all contract activities. In the past 12 months AMIHA has utilized Indian owned business for more than 75% of NAHASDA grant expenditures; during the ARRA funded projects, AMIHA utilized more than 90% Indian owned enterprise.

To maximize contractor compliance with the goals of the program, AMIHA intends to use a competitive proposal process to secure contractors. In order to comply with Section 3 requirements (24 CFR Part 135), AMIHA, in coordination with its member tribes, has established programs and procedures that facilitate the training and employment of tribal members by undertaking activities such as:

1. Publicizing the availability of positions with California Indian Manpower Consortium (CIMC) or its contractors or subcontractors.
2. Providing assistance and counseling in job placement, job interviews, and job applications.
3. Maintaining current lists of available and qualified residents and making them available to contractors.

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2012 Torres Martinez - New Housing Construction

4. Facilitating job training, either independently or in conjunction with existing institutions.
5. Including negotiated provisions in all contracts specifying the number of residents of Section 3 eligible residents that the contractor will hire.
6. Maintaining lists of Section 3 business concerns and their specialties.

AMIHA will establish a goal that all contractors and subcontractors hire qualifying Section 3 residents for at least 30% of the new positions created as a result of contracts with AMIHA. Furthermore, AMIHA has established a goal that at least 10% of the total dollar amount of contracts for construction and related services be awarded to qualifying Section 3 business concerns. Also, that at least 3% of the total dollar amounts of all other AMIHA HUD funded contracts are awarded to qualifying Section 3 business concerns. AMIHA will provide additional guidance to contractors relating to Section 3 compliance in bid/proposal package documents.

2a - e. Past Performance: Implementation Schedule, Reports, Close-outs, Audits, Findings

AMIHA is on schedule on the 2010 ICDBG funded projects for replacement housing at the Torres Martinez Reservation and infrastructure at the La Jolla Reservation and the 2011 ICDBG funded projects on the Torres Martinez, La Jolla, and Santa Rosa reservations and will complete the projects ahead of schedule. AMIHA was able to incorporate 2011 ICDBG funded projects into previously funded activities. AMIHA's current audit submitted to the Federal Audit Clearinghouse (FAC) in December 2011, and the prior year submitted in October 2010 are "Unqualified" in all areas with no findings related to grant activities and no material or immaterial weaknesses in relationship to Federal awards. Both audits were submitted on time. AMIHA has no open findings on environmental reports.

RATING FACTOR 2: NEED/EXTENT OF THE PROBLEM

1. Need and Viability:

The Torres Martinez Tribe currently has 838 Tribal members, of whom 287 members are 17 and under, 490 members are between the ages of 18 – 54, and 61 members are 55 + (Tribal seniors/Elders). Only part of this population resides on Reservation lands. The Tribe's land base consists of 24,822 acres in a checkerboard pattern located in the most rural parts of the Coachella Valley basin, at least 25 miles north of the border of Mexico. Approximately 11,000 of these acres lie beneath the Salton Sea. The majority of members living on the reservation live in the Tribe's housing development project which was funded by HUD (32 homes) located about 6 miles away from the Tribe's headquarters.

AMIHA proposes to replace 4 of these 32 homes with New Housing Construction. The proposed replacement new construction homes are a necessity. The current structures they will replace are:

- occupied by low- and moderate-income residents who need housing;
- both unsafe and untenable for the current residents, and;
- beyond any feasible or cost-beneficial rehabilitation.

The proposed new construction to replace the existing homes will (1) meet an essential community development need for quality housing and (2) contribute considerably to community viability and character. **The proposed project is the only viable and effective approach to address the pressing housing need created by severe deterioration of existing housing stock.** The Torres Martinez Indian Reservation is located in the Coachella Valley desert area near the Salton Sea. In this region, homes are subjected to extreme conditions. The local climate features extreme heat, high wind, flash flooding, sand storms, and corrosive elements in the soils. The homes AMIHA proposes to replace simply were not designed or built to withstand these harsh conditions. Moreover, the initial installation of the modular homes to be replaced would be considered substandard in any region, let alone the harsh conditions in Torres-Martinez.

Substandard materials characterize the existing homes. The structural framing of the homes is inadequate and not up to industry standard. The roof shingles are low grade and the siding is a fragile fiberboard. Eaves and fascia are all exposed wood with no attic ventilation. However, despite the serious problem of substandard materials, the

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most serious problem is the lack of adequate, permanent foundations. The homes are double wide trailer homes which still remain on their original trailer frames, with the axles and hitches removed. All of the structures remain supported primarily by temporary steel jacks. The main support beams rest on these steel jacks. Beneath the steel jacks are either 6"x24" concrete curbs or a piece of 2x4 lumber. These types of supports are meant to be temporary during installation of permanent foundations. These supports do not secure the home to the ground; therefore, they offer no lateral support against high winds, earthquakes and normal expansion and contraction of the home. The limited footings that do exist were poured in place beneath the perimeter walls on inadequate soils, causing failure. Weather and animals have further contributed to failure. The lack of adequate and permanent foundations has caused catastrophic damage to the structures. All of the homes show pervasive evidence of structural framing failure. This condition has caused failure to roofs, siding, windows, doors, insulation, and drywall. Failure in the sub-floor has caused major flooring problems for occupants. Any sheet vinyl flooring has come loose and floor tiles have cracked. Many homes have bare floors with exposed plywood sub-flooring. Crawlspace have become exposed to the elements. Plumbing problems caused by the movement of the structures has caused major water damage and non-operation of many plumbing systems. HVAC ductwork is so damaged in crawlspaces that many occupants have installed inefficient window air conditioners for the summer months and go without heat in the winter months. In addition, electrical system failure exists in every home.

On top of being in such poor condition, homes are energy inefficient and unhealthy for occupants. Roofs, walls and floors are all under-insulated by a factor of at least 50% below current standards. Most floor insulation is missing or damaged from plumbing leaks and rodent infestations. Attics have zero ventilation and therefore are very inefficient and susceptible to moisture problems. Windows are single pane with no UV protection. Due to structural issues, many windows do not operate and occupants are unable to get any natural ventilation. The only mechanical ventilation in the homes is in the bathrooms. However, most vent fans do not operate because of electrical issues. With the combination of frequent plumbing leaks and lack of ventilation, most homes have some form of mold problem.

In short, replacement of these homes is the only viable option. Costs related to installing permanent foundations, repairing plumbing, electrical, and HVAC systems, repairing structural framing, and bring the homes to a standard condition would far exceed the cost of constructing new homes. Native American Housing Consultants conducted a housing inspection in August 2003, concluding that 90% of homes had 5 or more major issues. **Attachment 5** includes photographs illustrating the substandard housing conditions. The 2011 NAHASDA IHP shows that 53 Indian families are living in substandard housing.

Providing 4 new construction stick-built homes to replace 4 of the worst existing homes will of course provide an immediate and considerable health, safety, and quality of life improvement for the current residents. **Proposed new construction homes will also have a considerable positive impact on community viability.** As discussed above, the majority of members living on the reservation live in the Tribe's housing development project in which the proposed new construction homes will be built. This housing development is effectively the community center of the reservation, as it is co-located with a park, ballfield, and church. The severely deteriorated condition of the existing homes has negatively impacted the community's sense of pride and worth. Replacing 4 of these 32 homes will not only help the residents directly impacted, but also serve to improve community character.

In addition, there is no suitable available housing in the immediate Reservation area. The Reservation is located in a very rural area. Typical high rental costs of \$750 to \$1,400, in communities 10-15 miles away, are not economically feasible for members to afford. A table of rental costs is included in Attachment 5.

In summary, the Torres Martinez Reservation has a substantiated need for housing. NAHASDA funds are insufficient to meet the need. The Tribe typically receives only enough NAHASDA funds to build 1 home each year. Moreover, the houses to be built replace existing stock that is in uninhabitable condition and is not either feasible or cost-effective to rehabilitate. Consequently, building the proposed new homes meets both a pressing need to provide quality housing, and meets an essential community development need by replacing blighted, substandard housing with quality new construction. It should also be noted that this project will provide a much-needed employment opportunity in the Imperial Valley region, which is experiencing high unemployment.

2. Project Benefit (12 points).

a. Public Facilities & Improvement, b. Economic Development, and d. Microenterprise. *Not applicable.*

c. New Housing Construction, Housing Rehabilitation, Land Acquisition to Support New Housing, and Homeownership Assistance Projects.

As reflected in the "Factor 2 Needs Table", the dollar amount for the Torres Martinez Desert Cahuilla Indians, on whose behalf this application is submitted, is \$573.

RATING FACTOR 3: SOUNDNESS OF APPROACH

1. Description of and Rationale for Proposed Project

The 4 proposed new construction homes will replace existing homes located in a 32-home sub-division comprising 2 blocks off 64th Avenue just west of Jackson Street in Thermal, California. Homes are located on the 63000 blocks of Landon Lane and Wilma Jean Way. Homes are situated on approximately .5 acre flat lots which are surrounded and separated by chain link fencing. Roadways are asphalt with gutters and curbs. The sub-division encompasses approximately 17 acres on which is located a community well that supplies drinking and irrigation water to existing homes, park, ballfield, and church. **Attachment #10** map shows the project location.

As extensively discussed and substantiated in Rating Factor 2: Need and Extent of the Problem, **the proposed new home construction to replace existing homes is the only viable and cost effective approach to meet the pressing housing and community viability need.**

In addition to issues of condition and safety discussed under Rating Factor 2, home replacement is also necessitated by critical concerns about overcrowding and disabled access. By HUD standards many of the existing home occupants are in an overcrowded situation which only adds to the health and safety concerns identified. The 2011 NAHASDA IHP Section 3 Housing Needs shows that 55 Indian families are living in overcrowded situations that include adult children with families living with their parents resulting in up to 6 people per bedroom; other family members sleep in converted garages and carports. As the homes in question are mobile homes, it is not feasible to add additional bedrooms onto the existing structure; the only solution is to provide the occupants with a new, larger home. Additionally, several occupants are disabled. The existing dilapidated mobile homes will neither accommodate the needs of the disabled occupants, nor sustain the modifications required to address disabled access needs and requirements.

Exact size of the 4 proposed new homes will vary depending on the present family composition of occupants. Planning based on anticipated need reflects 2-4 bedroom homes with 2 bathrooms ranging in square footage from 1,200 to 1,300 square feet. In recognition of the aging population and that families typically remain in their homes on the Reservation for their lifetime, all proposed homes will incorporate visitability design and universal design features to accommodate disabled access including, but not limited to: single story homes with slabs on grade (eliminating need for stairs), wider doors and hallways, roll-in showers, ADA bars in bathrooms, and exterior sidewalks and entryways. Photographs of past construction that incorporated universal design and Energy Star features are attached as **Attachment 11.**

Home type will be stick-built homes rather than modular units, based on careful consideration of what caused the existing homes to fail. Extreme weather conditions advise against inherent structural and material inferiorities associated with modular home construction. AMIHA intends to build quality homes that will last, of design and quality specifically intended to ensure longevity given challenging site conditions. Climate resilient features will include: meeting Energy Star standards; utilizing materials such as concrete roofs and radiant plywood; fire resistant construction including closing eaves and no wood products on the outsides of houses; high wind roof ratings; and building to earthquake resistant construction code. New homes will address issues of overcrowding and disabled access.

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The proposed replacement of specific homes will be a voluntary program and will require consensus between the housing authority, Tribe, and homeowner. AMIHA anticipates that need and participation will significantly exceed available grant resources. Among the current 32 unit housing development, both physical need for housing replacement and occupant desire for housing replacement exceed the 4 new homes that would be possible under this ICDBG funding opportunity. **Since AMIHA will be unable to replace all homes that merit replacement, ranked criteria will be used to determine which 4 existing homes will be chosen for replacement using ICDBG Program funds. Criteria are designed to address most critical need and community viability.** These criteria include:

- Disabled occupant(s)
- Number of present occupants exceeds HUD policy
- Present home condition based on habitability and severity of deterioration
- Elderly occupant(s)

As stated, all households occupying homes in the 32 unit housing development are low-income. A preliminary inspection of the homes identified the 4 households most likely to move into the replacement housing; Attachment 5 includes demographic information on the 4 households; all 4 are low or very low income. **The final selection of households will be based on completion of the ranked criteria for the specific houses.**

Owners are active partners in development; prior to construction, AMIHA will meet with homeowners several times during planning and construction to customize the design of the house to meet their household's specific needs, especially regarding the number of occupants, accessibility, green and healthy design, customization of housing to comply with Fair Housing regulations, and choice of materials and colors. If occupants have special needs AMIHA will work with them to accommodate those needs. AMIHA will address both hypoallergenic and chemical sensibilities, for example, installing vinyl flooring instead of carpets.

AMIHA is aware that, per 24 CFR 1003.201(d), "Demolition of HUD-assisted housing units may be undertaken only with the prior approval of HUD." **If ICDBG Program funds are awarded for this application, AMIHA will immediately seek approval for demolition. AMIHA is confident that this approval will be granted.** Conditions detailed in Rating Factor 2 substantiate this assumption. In addition, on June 14, 2010, HUD representatives visited the homes in question accompanied by AMIHA staff and unofficially concurred that demolition and replacement was the only feasible option.

As discussed in Section 1d above, **AMIHA is in full compliance with Section 3 of the HUD Act of 1968.** AMIHA will use a competitive proposal process to secure contractors. Additionally AMIHA has developed Section 3 bid documents that further develop AMIHA's objectives as it relates to this Section 3 compliance. Based on extensive experience with both sealed bids and competitive proposal methods of procurement, AMIHA has determined that it is more advantageous to the housing authority to utilize the competitive proposal method to secure a contractor for this project. Using the design-build, competitive proposal process will allow AMIHA to evaluate proposals based not only on cost but also on job creation and implementation of the Indian Preference in contracting and hiring for the proposed project. In the past 12 months AMIHA has utilized Indian owned business for more than 75% of NAHASDA grant expenditures; during the ARRA funded projects, AMIHA utilized more than 90% Indian owned enterprise.

Several aspects of AMIHA's proposed approach to project design and construction will result in significant anticipated cost savings. There are 4 components to anticipated savings: (1) the relocation plan, (2) use of existing utility infrastructure, (3) incorporation of energy efficient design considerations and components, and (4) economies of scale.

(1) Relocation: During the demolition of existing units and construction of new ones, AMIHA will temporarily house present occupants in temporary housing already in place from previous relocation activities. This will clearly be a cost effective plan, as there will be no need to fund rental relocation costs. Cost savings are estimated at \$21,500.00, based on rental value of \$1,075 per month multiplied by 4 units, each occupied for 5 months. All

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relocations will be implemented consistent with AMIHA's existing Relocation Policy. This Policy was unanimously approved by the AMIHA Board of Commissioners on May 21, 2000, Resolution 000-05-01.

(2) Existing utility infrastructure: Considerable cost savings will be achieved by (a) clustering homes together in a single development and (b) utilizing existing utility infrastructure, including existing electrical lines, gas lines and propane tanks, water lines, and septic systems. Co-locating new home construction and use of existing utilities infrastructure will greatly reduce project cost. It will also eliminate the need to survey the land, as lot boundaries are already clearly defined. **Anticipated savings are \$185,760.** This figure reflects \$46,440.00 per home, based on the following line item projected savings:

Electrical	\$7,500.00	per home	Total	\$30,000
Septic system	\$4,500.00	per home	Total	\$18,000
Water lines	\$1,000.00	per home	Total	\$4,000
Percolation test	\$1,440.00	per home	Total	\$5,760
Water well	\$30,000.00	per home	Total	\$120,000
Gas lines	\$600.00	per home	Total	\$2,400
Survey	\$1,400.00	per home	Total	\$5,600

(3) Energy Efficiency: All 4 new construction homes will incorporate energy efficient considerations and components that will result in construction cost savings and future year operational cost savings. AMIHA will begin with efficient space planning in the home design to maximize usable interior square footage. AMIHA will then right-size HVAC systems consistent with Guidelines for California Energy Star qualified homes by using calculations that adhere to the latest editions of ACCA Manuals J and S, ASHRAE 2001 Handbook of Fundamentals, or the equivalent computation procedure. This will enable AMIHA to downsize HVAC systems to more precisely meet home design requirements and will qualify each home for utility company rebates under existing rebate programs. In addition to right-sized HVAC units, energy efficient components will include tankless water heaters and Energy Star appliances.

(4) Economies of Scale: AMIHA is submitting new housing applications for 2 other tribes for whom AMIHA is TDHE. If applications are funded, construction will be bid as a single contract, resulting in economies of scale.

In addition, to help address sustainability AMIHA requires that any salvageable items including copper and metals will be recycled; Tribal members will be hired to undertake this aspect of the project.

The proposed project presents an opportunity to catalyze a significant improvement in community viability. As discussed in Rating Factor 2, the 32-home development in which the 4 proposed new homes will be located represents the majority of reservation housing and the effective community center. The development is bordered by a newer community park, ballfield, and church. The homes to be replaced are a blight that negatively impacts community pride and quality of life. Replacing these homes will benefit the occupants and will begin a process of revitalizing community character. ICDBG funds represent the critical beginning of a sustained commitment by AMIHA to home replacement for Torres Martinez. In addition to the 4 new homes that would be funded by the requested ICDBG grant, AMIHA intends to replace additional existing homes, based on condition and occupant criteria discussed above. To accomplish this goal, AMIHA plans to use additional NAHASDA funds allocated for new construction, 2010 ICDBG funds for 5 new houses, 2011 ICDBG funds for 4 new houses, 2010 Rural Innovation funds for 4 new houses, as well as future NAHASDA funds that the Morongo Band of Mission Indians have donated to the Torres Martinez tribe for replacement housing.

2. Budget and Cost Estimates

The required Cost Summary HUD4123 is completed and attached (**Attachment #12a**). In addition, AMIHA has included a document which provides more detailed breakdown of construction cost estimates (**Attachment #12b**). Cost estimates were prepared by AMIHA Project Manager Robin Cabrera and AMIHA Project Coordinator Adam Lane. As detailed in Rating Factor 1, Robin Cabrera brings to AMIHA more than 16 years experience in procurement and the construction industry. As Director of Project Management with AMIHA over the past 3.5

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years Robin has successfully managed the construction of 36 new homes on 5 reservations. All new construction was from the ground up, from grading and infrastructure to foundation, to framing and finishing. In addition to new construction Robin has conducted the bidding, procurement and management of the extensive rehabilitation of 40 homes on the Soboba Reservation. She managed the completion of a six unit Elder Housing project at the Torres Martinez Reservation. All construction projects completed to date under Robin's oversight have been on time and within budget. Robin is currently managing the construction of 29 new houses on 3 reservations, including Torres Martinez, which is on schedule. As discussed in Rating Factor 1, Adam Lane holds a degree in Architectural Technology and became a licensed general contractor in 1999. Since that time Adam has managed design and construction of more than 100 custom homes. In 2009 and 2010, on behalf of AMIHA, Adam oversaw planning and construction of 15 new Energy Star Certified homes on 5 separate Reservations which were completed ahead of schedule and within budget.

3. HUD Policy Priorities

1. Policy priority for Job Creation/Employment.

AMIHA has developed the "Moving Forward" pre-apprenticeship program to provide employment, job training and career opportunities to low-income Indian youth and young adults. The program is a collaboration between AMIHA, Torres Martinez, and the College of the Desert and will maximize tribal employment opportunities in conjunction with construction activities, including the 2010 and 2011 ICDBG funded replacement housing on the Torres Martinez reservation, and the proposed new housing described herein. The program began in October 2011 and is utilizing a non-trade specific, one year, training period to provide a broad range of work experience for participants who will work on the 2010 and 2011 ICDBG funded new construction and the 2012 ICDBG new construction, if funded. The program will enable participants to determine their aptitude for various construction jobs. The pre-apprenticeship includes a requirement of 160 hours of related instruction which provide more in-depth training in specific areas. Supplemental remedial work in the skill building areas of math, English, problem solving and general work readiness will be coordinated with local education providers as needed and identified in each participant's Individual Development Plan. The pre-apprenticeship will be a minimum of 2,000 hours; participants will be paid on a graduated scale based on the number of hours of the pre-apprenticeship that they have completed. Participants will receive assistance with job placement both during and after completion of the pre-apprenticeship program. The pre-apprenticeship is the first step on a career ladder in construction: pre-apprentice, apprentice, journeyman.

AMIHA anticipates that construction will be an ongoing activity for several years as part of the overall plan to replace the substandard housing and implement new construction to address lack of available housing to relieve overcrowding and address the wait list which includes Tribal members who wish to move back to the reservation from elsewhere. The jobs will be generated, and the employment program funded, by TERO (Tribal Employment Rights Ordinance) taxes paid by AMIHA to the Tribe. It is anticipated that at least 4 youth and/or young adults will participate in the pre-apprenticeship program in each year. **A draft description of "Moving Forward" is included as Attachment 13.**

As discussed above in Section 1d Procurement and Contract Management, AMIHA uses a competitive proposal method which allows AMIHA to maximize contractor compliance with the goals of the program by evaluating proposals based not only on cost but also on job creation and implementation of the Indian Preference in contracting and hiring for the proposed project. AMIHA will establish a goal that all contractors and subcontractors hire qualifying Section 3 residents for at least 30% of the new positions created as a result of contracts with AMIHA. Furthermore, AMIHA has established a goal that at least 10% of the total dollar amount of contracts for construction and related services be awarded to qualifying Section 3 business concerns. Also, at least 3% of the total dollar amounts of all other AMIHA HUD funded contracts are awarded to qualifying Section 3 business concerns. AMIHA will provide additional guidance to contractors relating to Section 3 compliance in bid/proposal package documents.

2. Policy priority for Sustainability

a. All homes constructed will incorporate visitability, healthy design, and universal design features, will meet

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Energy Star standards, and will be constructed to meet or exceed the mandatory items on the "Green Communities Criteria" set forth by Enterprise Community Partners, Inc. The Green Communities Criteria promote smart growth, public health, energy conservation, operational savings and sustainable building practices in affordable housing design. AMIHA has selected this green building standard because the Green Communities Criteria were developed specifically to be a rigorous yet holistic approach to deliver housing that will provide significant health, economic and environmental benefits. The Green Communities Criteria are aligned with the United States Green Building Council's Leadership in Energy and Environmental Design's Rating System for Homes. Following these design standards will help ensure that all of the proposed new homes are healthy and safe environments for children and other vulnerable populations who will live in these homes. Please use the following link to view the latest version of the Green Communities Criteria: <http://www.greencommunitiesonline.org/tools/criteria/>. The proposed new housing construction will support *energy efficient* new construction. AMIHA will demonstrate that the proposed new housing construction meets recognized rating standards as follows: All new homes constructed will meet or exceed all Energy Star standards and will be independently inspected by a home energy auditor to be certified "Energy Star". Energy Star is a joint program of the U.S. Environmental Protection Agency and the U.S. Department of Energy. To earn the Energy star, a home must meet strict guidelines for energy efficiency set by the U.S. Environmental Protection Agency. These homes are at least 15% more energy efficient than homes built to the 2008 California Energy Efficiency Standards, and include additional energy-saving features that typically make them 20–30% more efficient than standard homes. The incorporation of Energy Star standards is consonant with the Green Communities Criteria, Section 5.1, and is in line with previous AMIHA's projects, which exceeded the Energy Star standard by as much as 15 percent.

b. All new housing will incorporate visitability and universal design and will meet the 7 principles of universal design identified by the Universal Design Alliance. The principles may be viewed at <http://universaldesign.org>

4. Commitment to Sustain Activities

a. **Public Facilities and Improvement Projects.** *Not applicable.*

b. **New Housing Construction, Housing Rehabilitation, and Homeownership Assistance Projects**

When constructing new homes, as part of the contract, AMIHA requires that the contractor provide a two-year warranty. This exceeds the one-year warranty recommended in HUD's General Condition Form HUD5370.

Based on our Mutual Help and Occupancy Agreement (MHOA) signed by the occupant(s), the occupant(s) are responsible to provide all maintenance and basic upkeep of the home. Homeowners will participate in an educational program on home maintenance and will be required to demonstrate their knowledge of home maintenance by scoring at least 90% on a post test in order to proceed to signing of the housing agreement (MHOA). AMIHA staff will continue to provide assistance and education until homeowners pass the test. To assist the occupants in meeting their maintenance obligations AMIHA will provide an instructional video regarding homeowner maintenance. The homeowner maintenance checklist given to each owner identifies the frequency of maintenance and the specific task required to maintain each item. The following is a sample; the full AMIHA maintenance checklist is included in **Attachment 14**.

Every Month	Garbage Disposal	Flush with hot water and baking soda
Every 2 months	Range Hood	Clean grease filter
Every 3 months	Toilet	Check for leaks and water run-on
Every 6 months	Exterior Caulking	Inspect caulking and replace any that is deteriorating
Annually	Septic Tank	Have a professional check the tank (watch for backup throughout the year). Have the tank pumped as needed (Recommended every 2 years).

To ensure the timely periodic maintenance of the unit, it is AMIHA's responsibility to conduct inspections to examine the interior as well as the exterior of the unit to insure that the occupant is performing the basic upkeep and maintenance of the home and to insure that the home and grounds are being kept in a decent, safe, and sanitary condition. Failure to comply with the terms of the homebuyers MHOA and perform maintenance

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obligations constitutes a breach of the MHOA and is grounds for termination and eviction. AMHIA shall not select any applicant for the program if it is determined during the application verification process that the applicant does not have the ability to meet the obligation to perform or provide required maintenance.

In the event there are repairs needed that may cause a health or safety concern for the occupants and the homeowner does not have the resources to pay for repairs, there are IHBG funds allocated to emergency rehabilitation. For continued sustainability, the Tribe historically has consistently obligated funds yearly to rehabilitation on their Indian Housing Plans.

AMIHA pays for and maintains full coverage structural insurance on all units under our management through AMERIND Insurance Company.

c. Economic Development Projects, d. Microenterprise Programs, and e. Land Acquisition Projects to Support New Housing. *Not applicable.*

RATING FACTOR 4: LEVERAGING RESOURCES

Total project cost will be \$806,758.00. Of that amount, \$201,758.00 is committed in matching funds, comprising a non-ICDBG resource commitment to project costs of 25 percent. The \$201,758.00 in matching funds is committed by the Morongo Band of Mission Indians. FY 2012 Morongo NAHASDA funds in the amount of \$201,758.00 are committed in the Morongo 2012 Indian Housing Plan (IHP) to new housing construction on the Torres Martinez Reservation. AMIHA has authority to administer these funds and has committed them to this project, conditional upon approval of AMIHA's ICDBG application. Evidence of AMIHA's leveraging resources commitment for the project is provided in **Attachment #15** which includes the Morongo 2012 Indian Housing Plan (IHP), 1-Year Indian Housing Plan Goals and Objectives & Table 2, Part II.

RATING FACTOR 5: COMPREHENSIVENESS AND COORDINATION

1. Coordination

As TDHE for multiple tribes, AMIHA routinely coordinates with, and will continue to coordinate the proposed project with, organizations and departments both within and between tribes for purposes of planning, funding, building, and operating tribal housing resources. As TDHE for multiple tribes, AMIHA's mission includes providing safe, affordable and decent housing for Indians on the reservations and seeking out innovative programs to create new housing opportunities. AMIHA conducts an annual strategic planning session with the Tribes; in July 2011 AMIHA conducted the 4th Annual Tribal Strategic Planning which helped set the agenda for AMIHA's housing and related infrastructure efforts for the next two years.

There is an ongoing need for new housing as discussed in RF 2; therefore, AMIHA seeks out opportunities for funding on an ongoing basis. Whenever funding opportunities are identified, AMIHA meets with the Tribal Council to present the opportunity and plan the proposed strategy. AMIHA has also developed good working relationships with the individual Tribal administrations so that there is strategic coordination between efforts.

The proposed project represents one important component of the overall plan to replace the 32 dilapidated homes. The plan leverages Torres Martinez tribal resources and a commitment from another local tribe discussed above.

AMIHA has a strong track record of coordination that demonstrates AMIHA's ability to streamline and work through the planning and construction process despite the often cumbersome nature of the process and procedures that must be followed. The majority of AMIHA staff who coordinated the projects described in Rating Factor 1 will be working on the proposed project which allows AMIHA to further streamline the process with each project.

For each of the projects described in Rating Factor 1, AMIHA coordinated with, and AMIHA will continue to coordinate the proposed project with, the following Tribal departments:

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- EPA Department with which AMIHA is coordinating the environmental review and assessments;
- Housing Department and Building Inspector with whom AMIHA is coordinating proposed construction;
- Operations Department with which AMIHA is coordinating to address site condition, erosion control, and to obtain fill;
- Cultural Monitoring Department with which AMIHA is coordinating site inspection and monitoring by a certified cultural monitor during excavation and grading for the proposed project;
- Planning Department with which AMIHA is coordinating construction planning;
- Inspection Department with which AMIHA is coordinating inspections during construction;
- Permits and Licensing Department with which AMIHA is coordinating needed permits and licenses for the proposed project;
- TERO (Tribal Employment Rights Ordinance) a Tribal employment committee with whom AMIHA is coordinating tribal employment opportunities for the proposed project, and with whom AMIHA is coordinating the "Moving Forward" pre-apprenticeship program. AMIHA will promote the program to youth and young adults in all 4 of the Tribes for whom AMIHA is submitting 2012 ICDBG applications.

Recent meetings with the Tribe and participants regarding 2010 and 2011 ICDBG funded construction include: on July 27 the AMIHA Project Coordinator met with participants to update them on progress; on September 14 she met with first phase participants to discuss the project timeline and the steps they should expect to see during their home replacement; on December 11, she met with Tribal representatives regarding the completed placement of temporary housing.

In addition, to coordinate planning and ensure community participation for this application AMIHA took the following actions:

- AMIHA staff discussed the 2012 ICDBG application with Tribal representatives and Planning Dept.;
- AMIHA staff met with and surveyed occupants to carefully assess the condition of the homes, occupant interest and preferences, and present options and plans for proposed replacement on May 12, 2011, June 21-22, 2011 and July 25, 2011, and AMIHA staff completed a physical needs assessment at every home accompanied by the Building Inspector employed by the Torres Martinez Tribe.
- Housing and the ICDBG application were on the agenda for the most recent Tribal Council and General Membership meeting on November 12, 2011. The agenda was posted to inform Tribal members that housing and the ICDBG application were to be discussed at the meeting. The Council passed Resolutions related to the application and there was a question and answer session.
- AMIHA's Executive Director met with the Tribal Council and Tribal Administrator to review and discuss the draft grant application on December 14, 2011.
- Per Attachment #3, the proposed ICDBG activities are also coordinated with the La Jolla Band of Luiseño Indians, Pauma Band of Mission Indians, and Santa Rosa Band of Cahuilla Indians, for whom AMIHA is also submitting FY 2012 ICDBG applications.

AMIHA encourages Tribal members to participate in the housing program. AMIHA housing applications are available at the Tribal office.

AMIHA is committed to addressing unemployment by implementing Indian Preference in contracting and hiring; 80% of ARRA funds were spent with Indian businesses which addressed a HUD policy goal. In the past 12 months AMIHA has utilized Indian owned business for more than 75% of NAHASDA grant expenditures; during the ARRA funded projects, AMIHA utilized more than 90% Indian owned enterprise. The Moving Forward pre-apprenticeship program which will provide training and jobs as described is a collaborative effort between AMIHA, the Tribe, and College of the Desert.

The above should illustrate the levels of effort to both inform reservation residents of the project and to coordinate project goals with Tribal departments, General Council, and outside supporting agencies.

2. Outputs, Outcomes, and/or Goals

Specific priorities, goals, and outcomes for the proposed project are identified below. The proposed 4 new homes to be built will not only be quality construction, but will be disabled accessible, appropriately sized for the occupants, and incorporate energy efficient, green building practices. As indicated in the narrative, the building process will be swift and cost effective. There are no outcomes to be met in Year 1, since this is a new construction building project and the homes will not be completed until Year 2.

As reflected in the preceding narrative, the proposed project meets both an urgent housing need and a critical community viability need. The 32 home development which comprises the concentrated bulk of housing on the Torres Martinez reservation suffers from severe deterioration and untenable living conditions. Replacement of 4 existing homes with New Housing Construction will not fully address the need of course, but will be a crucial step in a sustained commitment by AMIHA to replacement of Torres Martinez manufactured homes with stick built homes. In addition to 4 new homes funded by the requested grant, AMIHA intends to replace additional existing homes, based on condition and occupant criteria. To accomplish this goal, AMIHA plans to use additional NAHASDA funds allocated for new construction, as well as future NAHASDA funds that the Santa Ynez and Morongo Tribes have donated to Torres Martinez for replacement housing. The 4 proposed homes are not only needed by the occupants, but will serve as a physical manifestation of a commitment by the Tribe and their TDHE to the revitalization of the Torres Martinez Reservation community.

The proposed project addresses the HUD Strategic Goal #1 to strengthen the Nation's housing market to bolster the economy and protect consumers, particularly IC to create financially sustainable homeownership opportunities. The project also addresses HUD subgoals 4c, e and g that address green and healthy design and construction, visitability, climate and disaster-resistant siting, design and construction, and reduce energy consumption, as well as the Policy Priorities for Sustainability as demonstrated in RF 2b above.

Goals: The proposed project meets our goal and mission to provide safe, affordable and decent housing for Indians on the reservation and seek out innovative programs to create new housing opportunities to increase homeownership and community viability.

Outputs: Dates are based on two years of program approval, June 1, 2012 through February 3, 2014.

1. By February 3, 2014, AMIHA will construct 4 new single family homes for homeownership that meet or exceed Energy Star and green building ratings and are constructed in accordance with universal design standards and visitability principles, as evidenced by construction logs, plans, engineering reports, and inspections results;
2. By February 3, 2014, 7 new homeowners will receive training on how to conduct regular home maintenance activities as evidenced by AMIHA records and homeowner files;
3. By February 3, 2014, 2 low income Indian young adults/adults will receive job training as evidenced by *Moving Forward* program records.

Outcomes:

1. By February 3, 2014, the number of families living in substandard housing will be reduced by 4 as evidenced by MHOA's and photographs of new houses compared to old dilapidated houses;
2. By February 3, 2014, 7 new homeowners will demonstrate knowledge of homeowner maintenance as demonstrated by a score of at least 90% on a post-test;
3. By February 3, 2014, low-income Indian young adults/adults will have increased income resulting from employment created by the project as evidenced by *Moving Forward* program records.

TORRES MARTINEZ DESERT CAHUILLA INDIANS
P.O. Box 1160
Thermal CA 92274

RESOLUTION #TM-11-11-002

AMIHA/TM CONCURRING

WHEREAS the Torres Martinez Desert Cahuilla Indians (the "Tribe") is a federally recognized sovereign Indian Tribe, governed by a constitution (as most recently amended as of July 12, 2008, the "Constitution"); and

WHEREAS the General Council consisting of all adult, enrolled voting members of the Tribe (the "General Council"), is the duly constituted governing body of the Tribe, in accordance with Article V of the Constitution; and

WHEREAS the All Mission Indian Housing Authority (AMIHA) is the Tribally Designated Housing Entity (TDHE) for the Torres Martinez Desert Cahuilla Indians; and

WHEREAS the Tribe also acknowledges that the AMIHA is the TDHE for other member Tribes and may be submitting 2012 ICDBG applications on behalf of those member Tribes.

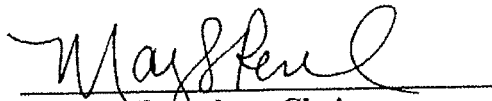
NOW THEREFORE, BE IT RESOLVED BY THE GENERAL COUNCIL, that:
AMIHA is authorized to submit the 2012 ICDBG application on behalf of the Torres Martinez Desert Cahuilla Indians.

Attachment #4 a
Concurring Tribal Resolutions
2012 TorresMartinez-NewHousingConst

CERTIFICATION

I, the undersigned presiding officer of the Torres Martinez Tribe, do hereby certify that this resolution was presented on the 12th day of Nov. 2011 at a duly noticed meeting of the Tribal Council of the Torres Martinez Desert Cahuilla Indians at which a quorum was present and was adopted by a vote of ___ in favor, ___ opposed, and ___ abstaining.

EXECUTED THIS 2nd DAY OF November, 2011.


Mary L. Resvaloso, Chair

ATTEST:

Alesia Reed, Secretary

LaVonne Peck
Tribal Chair

Attachment #4 a
Concurring Tribal Resolutions
2012 TorresMartinez-NewHousingConst

James Trujillo
Vice Chairman

Adam Geisler
Secretary

Fred Nelson, Jr.
Treasurer

Karlene Clifford
Council Member

LA JOLLA BAND OF LUISEÑO INDIANS

22000 Hwy 76 * Pauma Valley, CA. 92061

(760) 742-3771 * Fax (760) 742-1704

RESOLUTION

Resolution No.: GC 2011-08

Date: November 12, 2011

WHEREAS, the La Jolla Band of Luiseno Indians is a federally recognized Indian Tribe, which is eligible for the special programs and services provided by the United States to Indians because of their status as Indians and is recognized as possessing powers of self-government, and is governed by the Constitution of the La Jolla Band of Luiseno Indians, San Diego County, California, and

WHEREAS, the All Mission Indian Housing Authority (AMIHA) is the Tribally Designated Housing Entity (TDHE) for the La Jolla Band of Mission Indians, and

WHEREAS, the Tribe also acknowledges that the AMIHA is the TDHE for other member Tribes and may be submitting 2012 ICDBG applications on behalf of those member Tribes, and

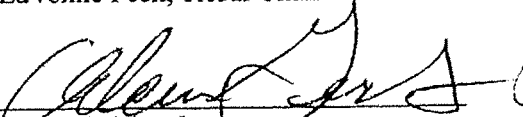
NOW THEREFORE BE IT RESOLVED BY THE GENERAL COUNCIL, that AMIHA is authorized to submit the 2012 ICDBG application on behalf of the La Jolla Band of Luiseno Indian Tribe.

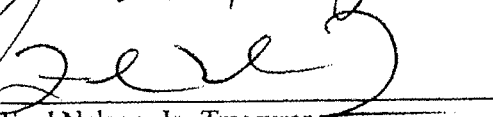
CERTIFICATION

WE THE UNDERSIGNED OFFICIALS, of the La Jolla Band of Luiseno Indians do hereby certify that the foregoing Resolution No. GC 2011-08 was adopted at a duly called General Council Meeting this 12th day of November, 2011. This Resolution was adopted by a vote of 28 in favor 0 against 1 abstaining.


LaVonne Peck, Tribal Chair


James Trujillo, Vice Chairman


Adam Geisler, Secretary


Fred Nelson, Jr., Treasurer


Karlene Clifford, Council Member



P.O. BOX 391820 • ANZA, CA 92539 • PHONE: 951-659-2700 • FAX: 951-659-2228

**RESOLUTION 112211AIA
AMIHA ICDGB Authorization**

WHEREAS, the Santa Rosa Band of Cahuilla Indians ("Tribe") is a sovereign nation recognized by the Federal Government and acts through its Tribal Council in matters affecting the Tribe, its members and the Santa Rosa Reservation; and

WHEREAS, the jurisdiction of the Tribe extends to all lands within the Santa Rosa Indian Reservation, and pursuant to the inherent sovereign authority and Customs and Traditions of the Tribe, the General Council has the authority to authorize the Tribal Council to plan and manage all business affairs of the Tribe; and

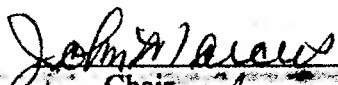
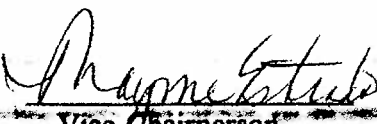
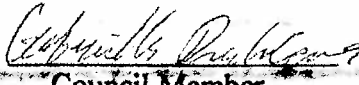
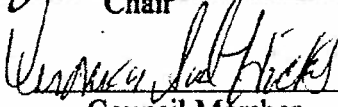
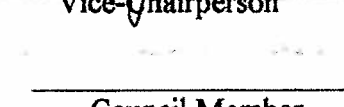
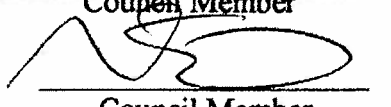
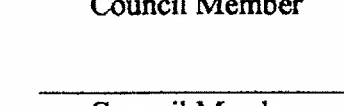
WHEREAS, the All Mission Indian housing authority (AMIHA) is the Tribally Designated Housing Entity (TDHE) for the Santa Rosa Band of Cahuilla Indians and,

WHEREAS, the Tribe acknowledges that AMIHA is the TDHE for other member Tribes and may be submitting 2012 ICDBG applications on behalf of those members Tribes; and,

NOW THEREFORE BE IT RESOLVED, that the Santa Rosa Band of Cahuilla Indians Tribal Council hereby authorizes AMIHA to submit the 2012 ICDBG application on behalf of the Tribe.

CERTIFICATION

WE THE UNDERSIGNED OFFICIALS OF THE, Santa Rosa Band of Cahuilla Indians do hereby certify that the foregoing resolution was adopted at a duly called Tribal Council meeting held November 22, 2011 for the purpose of conducting business by a vote of 4 "For" 0 "Against" 0 "Abstaining".

 Chair	 Vice-Chairperson	 Council Member
 Council Member	 Council Member	 Council Member
	 Council Member	



Pauma Band of Mission Indians

P.O. Box 369 • Pauma Valley, CA 92061 • (760) 742-1289 • Fax (760) 742-3422

Established 1893

RESOLUTION 110811-01

Authorization for submittal of ICDBG Grant Application

Whereas: the Pauma Band of Mission Indians is a federally recognized Indian Tribe with inherent sovereignty and duty to regulate the territory of the Band, the activities, and transactions accruing within the exterior boundaries of the Pauma Indian Reservation.

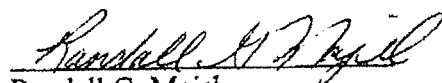
Whereas: the All Mission Indian Housing Authority (AMIHA) is the Tribally Designated Housing Entity (TDHE) for Pauma Band of Mission Indians; and

Whereas: the Tribe also acknowledges that the AMIHA is the TDHE for other member Tribes and may be submitting 2012 ICDBG applications on behalf of those member Tribes.

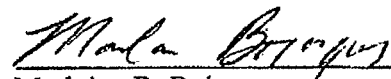
Now therefore be it resolved by the Tribal Council: that AMIHA is authorized to submit the 2012 ICDBG application on behalf of the Pauma Band of Mission Indians Tribe.


CERTIFICATION

We the undersigned, the duly elected officers of the Pauma Band of Mission Indians do hereby certify that the foregoing resolution was adopted on November 8, 2011 at a duly called Tribal Council Meeting at which a quorum was present by a vote of 3 in favor 0 against 0 abstaining.


Randall G. Majel
Tribal Chairman

Bennae M. Calac
Secretary / Treasurer


Marlaine R. Bojorquez
Vice Chairwoman


Robert A. Quisquis
Committee Member

TORRES MARTINEZ BAND OF DESERT CAHUILLA INDIANS
P.O. Box 1160
Thermal CA 92274

RESOLUTION #TM-11-11-003

TMDCI CITIZEN PARTICIPATION

WHEREAS, the Torres Martinez Band of Desert Cahuilla Indians (the "Tribe") is a federally recognized sovereign Indian Tribe, which is eligible for the special programs and services provided by the United States of Indians because of their status as Indians and is recognized as possessing powers of self government, and is governed by the Constitution of the Torres Martinez Band of Desert Cahuilla Indians, Riverside County, California

WHEREAS, the All Mission Indian Housing Authority (AMIHA) is the Tribally Designated Housing Entity (TDHE) for the Torres Martinez Band of Desert Cahuilla Indians; and

WHEREAS, AMIHA is submitting an application for Fiscal Year 2012 Indian Community Development Block Grant (ICDBG) Program funds to support New Housing Construction on the Torres Martinez Indian Reservation; and

WHEREAS, the FY 2012 ICDBG application requires evidence in the form of a resolution that applicant has met the citizen participation requirements of the 24 CFR 1003.604 (a) and considered any comments and made any necessary modifications to the application;

NOW THEREFORE, BE IT RESOLVED, that information regarding the AMIHA's FY 2012 ICDBG application for New Housing Construction on the Torres Martinez Indian Reservation has been published or posted for the residents of the community in order to meet the citizen participation requirements of 24CFR 1003.604 (a); and

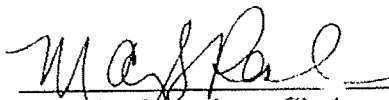
NOW THEREFORE, BE IT RESOLVED, that the Torres Martinez Band of Desert Cahuilla Indians certifies that AMIHA's 2012 ICDBG application incorporates and reflects the views of residents on community development and housing needs.

Attachment #4 b
Citizen Participation
2012 TorresMartinez-NewHousingConst

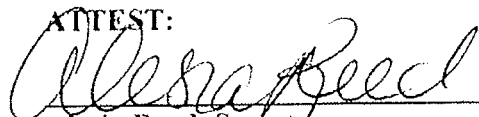
CERTIFICATION

WE THE UNDERSIGNED, officials of the Torres Martinez Band of Desert Cahuilla Indians do hereby certify that the foregoing **Resolution #TM-11-11-003** was adopted this ____ day of ____ at a duly called meeting of the Torres Martinez Band of Desert Cahuilla Indians Tribal Council by a vote of ____ in favor, ____ against, and ____ abstaining.

EXECUTED THIS 2th DAY OF November, 2011.



Mary L. Resvaloso, Chair

ATTEST:


Alesia Reed, Secretary

Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

Attachment #7 a

HUD 4125 Implementation Schedule 2012 TorresMartinez-NewHousingConst

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) All Mission Indian Housing Authority		2. Application/Grant Number (to be assigned by HUD) <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)		Date (mm/dd/yyyy) 12/13/2011
4. Name of Project (as shown on form HUD-4125, Item 4) 2012 Torres Martinez - New Housing Construction		5. Effective Date (mm/dd/yyyy) 06/01/2012		Expected Completion Date (mm/dd/yyyy) 02/03/2014
6. Environmental Review Status <input type="checkbox"/> Exempt (As described in 24 CFR 58.34) <input type="checkbox"/> Under Review (Review underway; findings not yet made) <input checked="" type="checkbox"/> Not Started (Review not yet begun) <input type="checkbox"/> EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37)		7. Tribal Fiscal Year (mm/dd/yyyy) 03/31/2012		

8. Task List
(List tasks such as environmental assessment, acquisition, etc.)
Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 12				CY 14				Date (mm/dd/yyyy) (if exceeds 8th Q. tr
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.	
Grant Award	X								
A & E / Compile RFP Documents	X								
Environmental Assessment	X								
Proposal Process/Contract Award				X					
Occupant Relocation / Contractor Mobilization				X					
Construction				X					
Final Inspection / Occupancy					X				
Grant Closeout								X	
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 67,242.00	\$ 108,517.00	\$ 371,917.00	\$ 151,766.00	\$ 30,816.00	\$ Total 806,758.00
11. Cumulative Drawdown (If more than one page, enter total on last page only)	\$ 25,500.00	\$ 51,000.00	\$ 76,500.00	\$ 143,742.00	\$ 252,259.00	\$ 624,176.00	\$ 775,942.00	\$ 806,758.00	\$ Total 806,758.00

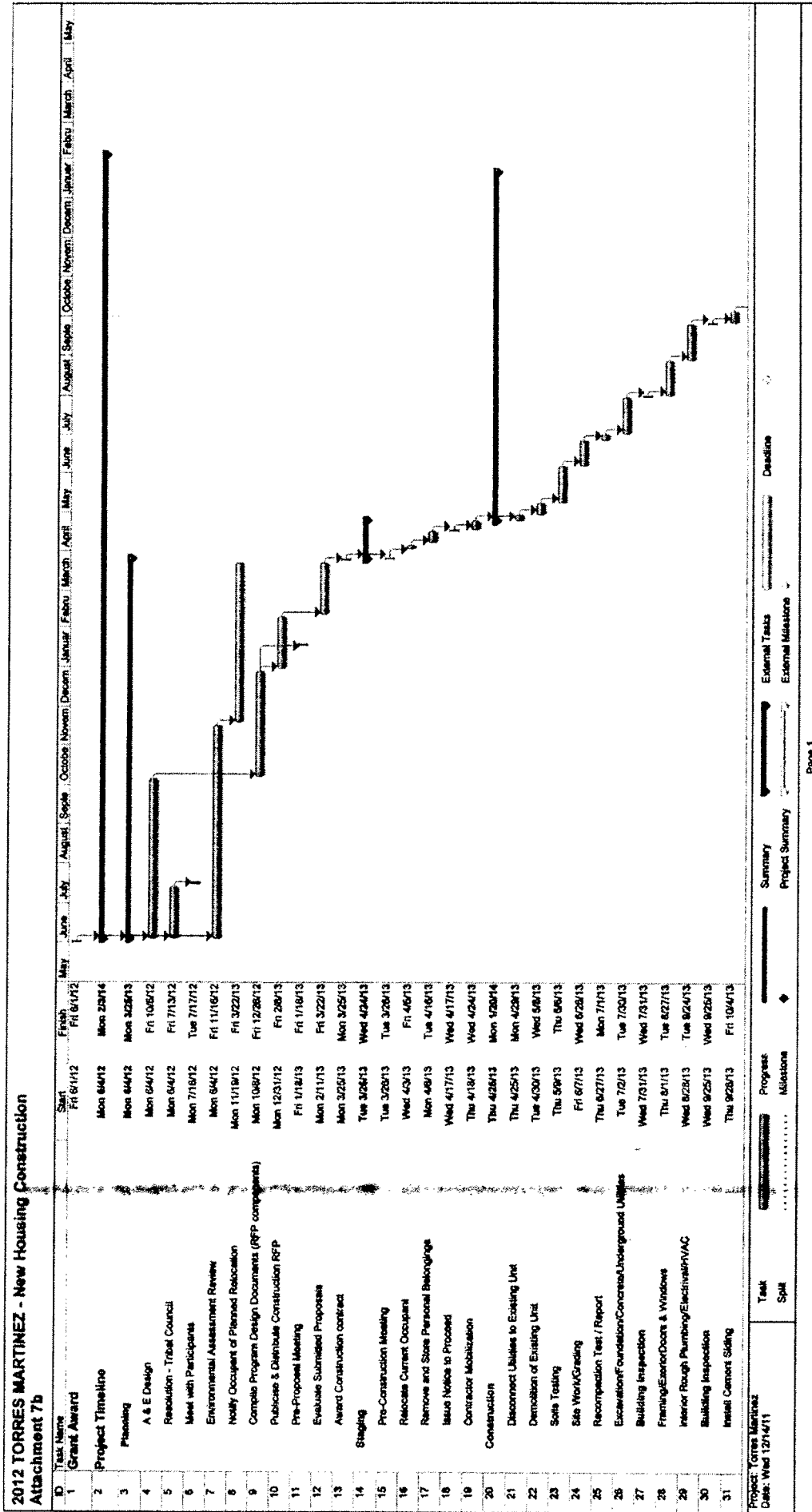
HUD 4125 Implementation Schedule
2012 TorresMartinez-NewHousingConst

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time reviewing instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

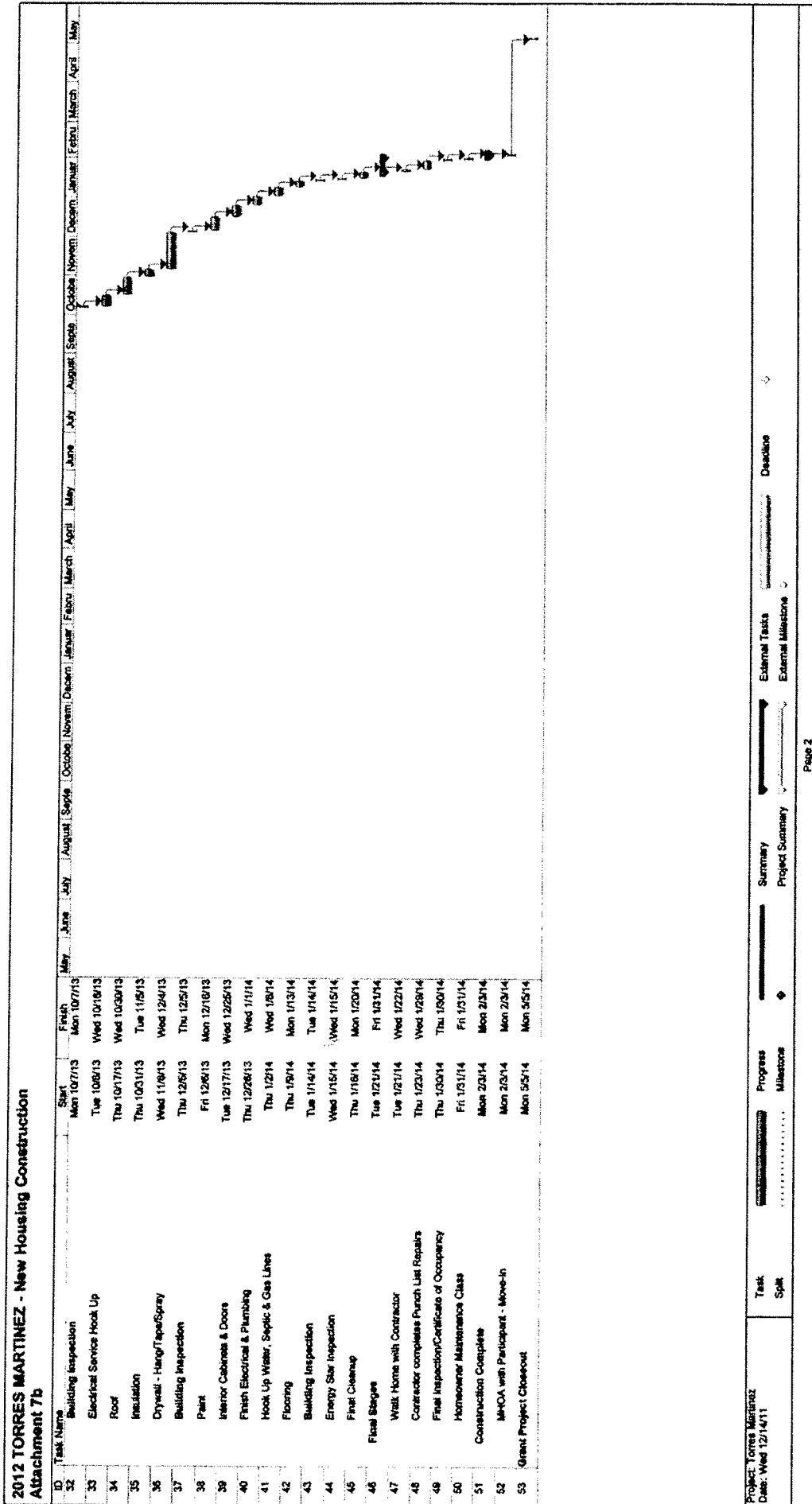
This collection of information requires that each eligible applicant submit information to enable HUD to select the best project for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is entered HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 9 Schedule: Use Calendar Year (CY) quarters. Fill-in the CY below. If the project begins in May, for example, enter under "1st Qtr (April), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line through the first to the second "X", if the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

Attachment #7 b HUD 4125 Implementation Schedule 2012 TorresMartinez-NewHousingConst



Attachment #7 b
 HUD 4125 Implementation Schedule
 2012 TorresMartinez-NewHousingConst



Indian Community Development Block Grant (ICDBG)

Attachment # 12 a
HUD 4123 Cost Summary
2012 TorresMartinez-NewHousingConst

See Instructions and Public Reporting Statement on back.

[illegible]

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

Attachment # 12 a
HUD 4123 Cost Summary
2012 TorresMartinez-NewHousingConst

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 4.

Project Name and Project Type

Participants enter the project name and the name of one of the following three categories of activities:

- Housing
- Community Facilities
- Economic Development

Also enter the component name if applicable. Use a separate Cost Summary sheet (form HUD-4123) for each project included in the application.

Examples of categories and/or components including examples of eligible activities are listed below.

Housing

Rehabilitation Component

- Rehabilitation
- Demolition

Land to Support New Housing Component

New Housing Construction Component

Community Facilities

Infrastructure Component

- Water
- Sewer
- Roads and Streets
- Storm Sewers

Buildings Component

- Health Clinic
- Daycare Center
- Community Center
- Multi-purpose Center

Economic Development

- Commercial (wholesale, retail)
- Industrial
- Motel/Hotel
- Restaurant
- Agricultural Development

2012 TORRES MARTINEZ - NEW HOUSING CONSTRUCTION
Cost Breakdown

12/14/2011

Attachment # 12 b
New Construction Cost Breakdown
2012 TorresMartinez-NewHousingConst

ACTIVITY	QUARTER	SCOPE	PRICE	COMMENTS	TOTAL
1	1,2,3,4,5,6	ADMIN & PLANNING (20%)	30,250.00	Project & Contract Administration	4 121,000.00
2	1,2,3	A&E SERVICES	1,750.00	Architectural & Design	4 7,000.00
3	1,2,3,4	ENVIRONMENTAL/CULTURAL MONITOR	3,000.00	HUD NEPA Requirements / Cultural Monitoring	4 12,000.00
4	4	RELOCATION COSTS	1,500.00	Temporary Housing	4 6,000.00
5	4	TERO Fees	8,431.50	Tribal Taxes	4 33,726.00
6	5	DEMO EXISTING UNIT	9,000.00	Demolition & Disposal	4 36,000.00
7	4,5,6,7	CLEANUP DUMPSTERS	2,600.00	General Job Site Clean-up and Disposal	4 10,400.00
8	4,5,6,7	TEMP FACILITIES	1,750.00	Porta Potty / Storage Container	4 7,000.00
9	5	SITE GRADING	2,500.00	Level Site	4 10,000.00
10	5,6	EXCAVATION/FOUNDATION	16,000.00	Excavate/Recompact/Concrete Pad	4 64,000.00
11	5,6	FLAT WORK	3,000.00	Sidewalk / Entry / Parking Pad	4 12,000.00
12	6	FRAMING LUMBER/LABOR	25,000.00	Walls/Ceilings	4 100,000.00
13	6	WINDOWS	3,500.00	Dual Pane / Low E Windows	4 14,000.00
14	6	SIDING/EXTERIOR TRIM	8,500.00	Cement Board	4 34,000.00
15	6	ELECTRICAL UTILITIES	1,000.00	Utility Company/Re-install	4 4,000.00
16	6,7	TRUSSES	4,200.00	Roof Framing Components	4 16,800.00
17	6,7	FLASHING	1,000.00	Waterproofing	4 4,000.00
18	6,7	ROOFING	7,000.00	30 year asphalt shingle	4 28,000.00
19	6,7	DOORS AND HARDWARE	4,000.00	Interior/Exterior Doors, Knobs & Locksets	4 16,000.00
20	6,7	INSULATION	2,500.00	Walls / Ceilings	4 10,000.00
21	6,7	DRYWALL	10,000.00	Walls / Ceilings	4 40,000.00
22	6	ELECTRIC	7,500.00	Industry Standard	4 30,000.00
23	6	PLUMBING	12,000.00	Piping	4 48,000.00
24	6	WATER	1,500.00	Main Water Line	4 6,000.00
25	6	PAINTING	4,000.00	Semi Gloss-Kitchens & Bath/Eggshell Throughout	4 16,000.00
26	7	CABINETS	6,000.00	Kitchen & Bathrooms	4 24,000.00
27	7	COUNTER TOPS	3,000.00	Solid Surface - Kitchen & Bathrooms	4 12,000.00
28	7	FINISH CARPENTRY	4,500.00	Base Board, Door Trims	4 18,000.00
29	7,8	FLOORING	5,500.00	Carpet and Vinyl	4 22,000.00
30	7	LIGHT FIXTURES	800.00	Lighting Throughout Home	4 3,200.00
31	7,8	MECHANICAL	5,500.00	"Right-Size" Energy Star HVAC Unit	4 22,000.00
32	7,8	PLUMBING FIXTURES	950.00	Kitchen & Bathroom Fixtures/Pumping Septic	4 3,800.00
33	7	BATH ACCESSORIES	500.00	Bathroom Towel Bars & Cabinets	4 2,000.00
34	7,8	Construction Inspector	2,040.00	Inspect Construction for Code Compliance	4 8,160.00
35	7,8	Energy Testing	768.00	Energy Star Certification	4 3,072.00
36	7,8	PROPANE TANKS	650.00	Hook-up, Test & Propane	4 2,600.00
Total Cost Per Home			201,689.50	Total Cost "4" Homes	806,758.00

Attachment # 12 b
New Construction Cost Breakdown
2012 TorresMartinez-NewHousingConst

Attachment # 12b
New Construction Cost Breakdown (Planning and Administration)
2012 Torres Martinez - New Housing Construction

2080 Hr Yr	Yearly Salary	Pension	Work Comp	Tax	Total	Insurance Benefits	12 Mo Ins Benefits	Total Salaries & Benefits	%FET	Total	
Executive Director											
2080	\$ 39.62	\$ 82,409.60	\$ 5,768.67	\$ 824.10	\$ 11,537.34	\$ 100,539.71	\$ 663.86	\$ 7,966.32	\$ 108,506.03	15.3 \$ 16,601.42	
2080	\$ 23.85	\$ 49,608.00	\$ 3,472.56	\$ 496.08	\$ 6,945.12	\$ 60,521.76	\$ 1,190.24	\$ 14,282.88	\$ 74,804.64	30.0 \$ 22,441.39	
2080	\$ 23.15	\$ 48,152.00	\$ 3,370.64	\$ 481.52	\$ 6,741.28	\$ 58,745.44	\$ 1,145.59	\$ 13,747.08	\$ 72,492.52	30.0 \$ 21,747.76	
2080	\$ 19.29	\$ 40,123.20	\$ 2,808.62	\$ 401.23	\$ 5,617.25	\$ 48,950.30	\$ 1,135.07	\$ 13,620.84	\$ 62,571.14	5.3 \$ 3,337.11	
2080	\$ 21.04	\$ 43,763.20	\$ 3,063.42	\$ 437.63	\$ 6,126.85	\$ 53,391.10	\$ 647.11	\$ 7,765.32	\$ 61,156.42	6.5 \$ 3,975.17	
2080	\$ 25.53	\$ 53,102.40	\$ 3,717.17	\$ 531.02	\$ 7,434.34	\$ 64,784.93	\$ 742.29	\$ 8,907.48	\$ 73,692.41	6.5 \$ 4,790.01	
2080	\$ 28.11	\$ 58,468.80	\$ 4,092.82	\$ 584.69	\$ 8,185.63	\$ 71,331.94	\$ 742.29	\$ 8,907.48	\$ 80,239.42	5.0 \$ 4,011.97	
2080	\$ 25.90	\$ 53,872.00	\$ 3,771.04	\$ 538.72	\$ 7,542.08	\$ 65,723.84	\$ 987.97	\$ 11,855.64	\$ 77,579.48	5.0 \$ 3,878.97	
										Total Admin Budget	\$ 80,783.80
Planning Budget											
Field Verification	\$ 30,000.00										\$ 30,000.00
RFP & Plan Verificatio	\$ 7,000.00										\$ 7,000.00
Advertising	\$ 3,216.20										\$ 3,216.20
										Total Planning Budget	\$ 40,216.20
										Total Planning and Admin Budget	\$ 121,000.00

Attachment # 8
Financial Management Table
2012 TorresMartinez-NewHousingConst

24-CFR § 85.20 and § 1003	AMIHA FINANCIAL ADMINISTRATION
<p>STANDARDS - Standards for financial management systems. Grantee must expend and account for grant funds in accordance with State laws and procedures for expending and accounting for its own funds. Fiscal control and accounting procedures of the grantee, as well as its sub-grantees and cost-type contractors, must be sufficient to—</p> <p>(1) Permit preparation of reports required by this part and the statutes authorizing the grant, and</p> <p>(2) Permit the tracing of funds to a level of expenditures adequate to establish that such funds have not been used in violation of the restrictions and prohibitions of applicable statutes.</p>	<p>AMIHA has in place financial control systems that allow for the preparation of reports and tracing of expenditures which comply with the provisions of United States GAAP requirements and the minimum standards required by 24 CFR Part §1003 and OMB Circular A-133 regarding financial recording keeping, financial statements and audits.</p>
<p>FINANCIAL REPORTING - Accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant or sub-grant.</p>	<p>AMIHA's Financial Management Systems include MIP/Sage Fund Accounting software which manages the General Ledger and tracks all expenditures by grant, grant line item, tribe, unit and participant. All required reports are submitted in a timely manner and are notice free. Access to LOCCS has been consistently maintained. The system makes data available for the preparation of reports on: Current month and year-to-date activities versus budget amounts, current month versus same month prior year actual, current year-to-date versus prior year-to-date and exception reporting of variances in excess of predefined percentage of dollar amount.</p>
<p>BUDGETS - Actual expenditures or outlays must be compared with budgeted amounts for each grant or sub-grant. Financial information must be related to performance or productivity data, including the development of unit cost information, whenever appropriate or specifically required in the grant or sub-grant agreement. If unit cost data are required, estimates based on available documentation will be accepted whenever possible.</p>	<p>Detailed budgets are estimated for each activity. Accounting records allow and provide for comparison of actual expenditures with budgeted amounts of each grant. Evidence is provided that budgets are monitored for accuracy monthly, quarterly and annually. Accounting records include tracking of expended/unexpended and obligated/unobligated balances. Program budgets are revised and approved when necessary in accordance with program requirements. Regular budget control review covers administrative expenses, labor overtime, direct and indirect labor. All managers participate in the development of budgets. Data is reported against budgets accurately and fairly. Separate budgets and separate accounts are maintained for all ICDBG funds.</p>

Attachment # 8
Financial Management Table
2012 TorresMartinez-NewHousingConst

24-CFR § 85.20 and § 1003	AMIHA FINANCIAL ADMINISTRATION
<p>§85.23 PERIOD OF AVAILABILITY OF FUNDS - Procedures for minimizing the time elapsing between the transfer of funds from the U.S. Treasury and disbursement by grantees and sub-grantees must be followed whenever advance payment procedures are used. Grantees must establish reasonable procedures to ensure the receipt of reports on sub-grantees' cash balances and cash disbursements in sufficient time to enable them to prepare complete and accurate cash transactions reports to the awarding agency.</p>	<p>Procedures are in place to ensure appropriate cash transactions take place and that all reports required by the awarding agency are completed in a timely manner. All program costs are released within 3 days of the deposit of funds. Request vouchers are prepared, accurate, and documented. All internal controls for requesting funding are followed.</p>
<p>ACCOUNTING RECORDS - Grantees and sub-grantees must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant or sub-grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income.</p>	<p>All accounting records adequately identify the sources and application of funds provided for: obligations, unobligated balances, assets, liabilities, outlays/expenditures, income and subsequent awards and obligations. All cash receipts and disbursements journals are current and accurate. All bank statements are reconciled monthly and in a timely manner. All bank reconciliations are free of discrepancies. If discrepancies appear they are investigated and resolved in a timely manner.</p>
<p>INTERNAL CONTROLS - Effective control and accountability must be maintained for all grant and sub-grant cash, real and personal property, and other assets. Grantees and sub-grantees must adequately safeguard all such property and must assure that it is used solely for authorized purposes.</p>	<p>Financial duties are segregated. Policies are in place for the authorization of payments. All disbursements are accompanied by adequate documentation in the form of receipts or invoice.</p>
<p>SOURCE DOCUMENTATION - Accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract and sub-grant award documents, etc.</p>	<p>RECEIPTS - System security is adequate for computerized software. There is adequate separation of responsibility for the receipt, recording and deposit of cash receipts. All cash funds are secured. All funds are deposited at least weekly. All cash receipts are pre-numbered and in numerical order. All cash receipts are accounted for. All deposit slips are free of erasures and alterations. Appropriate security measures are taken</p>

Attachment # 8
Financial Management Table
2012 TorresMartinez-NewHousingConst

24-CFR § 85.20 and § 1003	AMIHA FINANCIAL ADMINISTRATION
	<p>following the termination of employees. There are no IOU notes or personal checks for housing payments on record.</p> <p>DISBURSEMENTS – All disbursements (except those from petty cash) are made on pre-numbered checks. All program income is disbursed on affordable housing activities. All expenditures are supported by invoices, contracts and purchase orders. All direct salaries and wages are supported by timecards. All direct salaries are prorated and supported by time distribution records. Computerized systems are adequately secured. All checks are in order. Petty cash is reconciled to the general ledger monthly and cash counts conducted randomly and regularly. All cash counts are free of discrepancies. There is a policy established that prohibits the signing of checks in advance. All expenditures are approved in advance by authorized persons. All unpaid invoices are maintained in an "unpaid" invoice file. All payments are promptly recorded in the accounts payable register. A cash disbursement journal is kept thru an automated system that details the date of check, check number, payee, and amount of check and description of expense account to be charged. No advance payments are made to vendors.</p>
<p>ALLOWABLE COSTS - Applicable OMB cost principles, agency program regulations, and the terms of grant and sub-grant agreements will be followed in determining the reasonableness, allowability, and allocability of costs.</p>	<p>All expenditures are found to be necessary and reasonable for proper administration of the program related to: Salaries and related costs, administrative service contracts, travel expenditures and other administrative costs. Program review consistently reveals compliance with rules regarding unallowable costs as addressed in attachment A of OMB Circular A-87 in the areas of: Entertainment, contributions and donations, fines and penalties and governmental expenditures including salary and expenses of staff and commissioners. No costs related to political activities are charged to the ICDBG program. All costs charged are allocable to the program are not included as a cost to any other federally-funded program in current or prior years. All indirect grantee costs (if any) are applied with support from a cost allocation plan. If staff is working on non-NAHASDA program activities, the allocation of their salaries is computed appropriately. The percentage of ICDBG funds used for administrative costs is the same as the percentage stated in the IHPs. All program activity review establish that all ICDBG funds are spent or</p>

Attachment # 8
Financial Management Table
2012 TorresMartinez-NewHousingConst

24-CFR § 85.20 and § 1003	AMIHA FINANCIAL ADMINISTRATION
	obligated for affordable housing activities as defined in Section 202 of the Act.
§ 85.24 MATCHING OR COST SHARING - Costs and contributions are acceptable. With the qualifications and exceptions listed in paragraph (b) of this section.	All allowable costs incurred by the grantee, sub-grantee or a cost-type contractor under the assistance agreement are applicable to the period to which the cost sharing or matching requirements applies.
§ 85.25 PROGRAM INCOME - Grantees are encouraged to earn income to defray program costs. Program income includes income from fees for services performed, from the use or rental of real or personal property acquired with grant funds, from the sale of commodities or items fabricated under a grant agreement, and from payments of principal and interest on loans made with grant funds.	Program income is deducted from outlays which may be both Federal and non-Federal as described below, unless the Federal agency regulations or the grant agreement specify another alternative (or a combination of the alternatives). In specifying alternatives, the Income is distinguished between income earned by the grantee and income earned by sub-grantees and between the sources, kinds, or amounts of income.
INVESTMENTS/BANKING -	All ICDBG funds are kept in separate bank accounts. All accounts are adequately insured and collateralized. A General Depository Agreement is executed and on file. Cash in excess of immediate need is invested.
INSURANCE	Adequate insurance against loss from fire, weather, and liability claims for all housing units owned and operated is provided. All contractors and sub-contractors are required to provide insurance covering their activities. All insurance activity is tracked in an insurance register.
§ 85.26 AUDITS - Non-Federal audit. (a) Basic rule. Grantees and sub-grantees are responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." The audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Auditor selection shall be in accordance with §85.36.	All information and data needed for annual audits is maintained in clear, concise and orderly way. All audits are submitted on time and are free of findings. Preparation for audits is done well in advance of audit deadlines.

ATTACHMENT #5 – New Housing Construction Project Thresholds & Demographic Data
2012 Torres Martinez - New Housing Construction

The following documentation is included in Attachment 5:

PROJECT THRESHOLDS

Project Threshold 1: Letter from HUD dated 27 January 2009 establishing that AMIHA's qualifies as a CBDO (Attachment 5a).

Project Threshold 2: AMIHA Board of Commissioners Resolution 11-10-23 dated October 23, 2011 adopting and identifying new construction standards and Resolution TM-11-11-004 by the Torres Martinez Desert Cahuilla Indians adopting and identifying construction standards (Attachment 5b).

Project Threshold 3: A letter from AMIHA dated December 13, 2011 confirming that Project Thresholds 3 and 4 are met (Attachment 5c). Other Threshold 3 attachments include:

- Attachment 5d: 2011 IHP Statement of Needs Table 1;
- Attachment 5e: Typical Rental Costs Table;
- Attachment 5f: Rehabilitation Cost Sheet;
- Attachment 5g: Photographs demonstrating the dilapidated housing;
- Attachment 5h: Preliminary Occupant List

No Other Housing is Available in the Immediate Reservation Area: Project Threshold 3 (a):

As demonstrated by the 2011 IHP Statement of Needs Table 1 (Attachment 5d) housing needs exceed housing availability. In addition, and as stated in the project narrative, the Reservation is located in a very rural area; it is a considerable distance to the nearest town outside the Reservation where housing is available. The high price of rental units is not economically feasible for members to afford; the housing market in Riverside and San Bernardino County is extremely high – a table is attached showing typical rental costs of \$750 to \$1,400 in communities 10-15 miles from the Reservation (Attachment 5e).

No Other Sources: Project Threshold 3 (b): Annual NAHASDA allocations are insufficient to meet the need for replacement housing as demonstrated by the following table. Allocations are only enough to build one new home per year. The entire allocation cannot be allocated to new construction; it must also include administrative costs, continued management of 1937 Act units, and program administration.

NAHASDA ALLOCATIONS

	2009	2010	2011	2012	Average
Torres Martinez	\$254,613.00	\$276,297.00	\$267,867.00	\$278,490	\$269,316.75

NEW HOME COST

Tribe	Admin/Planning	Construction	Total Per Home
Torres Martinez (New Home)	\$40,333.34	\$224,289.99	\$264,623.33
Torres Martinez (Replacement Home)	\$30,250.00	\$171,439.50	\$201,689.50

Rehabilitation of the Units: Project Threshold 3 (c): The homes to be replaced are modular homes which are beyond any feasible rehabilitation as described in the Project Narrative. The

ATTACHMENT #5 – New Housing Construction Project Thresholds & Demographic Data

2012 Torres Martinez - New Housing Construction

Rehabilitation Cost Sheet (Attachment 5f) demonstrates that rehabilitation is not feasible. The attached photographs demonstrate the dilapidated condition of the modular homes (Attachment 5g).

Project Threshold (4): Low-Income Status: All households occupying homes in the 32 unit housing development containing the houses which are to be replaced, are low or very low-income. A preliminary inspection of the homes identified the 4 households most likely to move into the replacement housing; the attached Preliminary Occupant List (Attachment 5h) contains demographic information on the 4 households; all 4 households are low or very low income. Two households have children under 18. The final selection of households that will move into the new houses to be constructed with 2012 ICDBG funds will be based completion of the ranked criteria, described in the narrative, for the specific houses.

DEMOGRAPHIC DATA: includes Attachment 5 h Preliminary Occupant List and Attachment 5i: Sample Recertification Form

Total Number of Persons Benefiting from the Project and Listing of Incomes by Household: All households occupying homes in the 32 unit housing development containing the houses which are to be replaced, are low-income. As stated above, a preliminary inspection of the homes identified the 4 households most likely to move into the replacement housing; the Preliminary Occupant List (Attachment 5h) contains demographic information on the 4 households; all 4 households are low or very low income. As stated, the final selection of households that will move into the new houses to be constructed with 2012 ICDBG funds will be based completion of the ranked criteria, described in the narrative, for the specific houses. **The proposed project will benefit a total of 11 persons in low or very-low income households.**

How data is collected: Families who have a Mutual Home Occupancy Agreement (MHOA) complete a recertification every three years if they have stayed in compliance with the MHOA and every year if there are compliance issues. A sample recertification form is included (Attachment 5i) to address the requirement to include a “sample copy of the survey form”. AMIHA has procedures in place to verify income eligibility and family composition. All members of the household are included when determining the household income. AMIHA’s housing application includes a section on sources of income. The applicant authorizes AMIHA to verify benefits and income for whichever of the following are applicable:

- Unemployment benefits from the State of California Employment Development Department;
- Welfare benefits from the Department of Public Welfare/T.A.N.F;
- Per Capita/Revenue Sharing;
- Disability/Workman/s Compensation benefits;
- Veteran’s Administration benefits; and
- Employers for verification of wages.

The AMIHA Housing Manager, John Osuna, is responsible for ensuring that recertifications are completed and that the income verification is completed.

New Housing Constructions Thresholds



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SOUTHWEST OFFICE OF NATIVE AMERICAN PROGRAMS

January 27, 2009

Mr. Dave Shaffer
Executive Director
All Mission Indian Housing Authority
27740 Jefferson Avenue
Temecula, CA 92590

Dear Mr. Shaffer:

SUBJECT: Indian Community Development Block Grant (ICDBG) Program
Community Based Development Organization (CBDO)

The Southwest Office of Native American Programs (SWONAP) received the documentation submitted by the All Mission Indian Housing Authority (AMIHA) on September 22, 2008, requesting CBDO designation approval in order to administer an ICDBG for the Torres Martinez tribe. Based on our review of the documentation submitted, our office has determined the AMIHA qualifies as a CBDO under 24 CFR 1003.204(c)(2)(iv) for the following reasons:

- 1) AMIHA is an Indian housing authority composed of 8 member tribes. Accordingly, the AMIHA is an agency of those tribes and therefore, is a tribally based organization.
- 2) The AMIHA Bylaws identify the AMIHA as a not for profit organization.
- 3) The AMIHA conducts economic development activities by remedying unsafe unsanitary housing conditions that are injurious to the public health, safety and morals, by alleviating an acute shortage of decent, safe and sanitary dwellings for persons of low income; and by providing employment opportunities through the construction, reconstruction, improvement, repair, and operation of low-income dwellings.
- 4) AMIHA works within a designated service area, which is defined as the reservation lands of the Member Tribes together with all those areas designated by the Tribes as their service areas. AMIHA's service area includes both on-reservation and off-reservation housing. By providing housing for persons of low income, both on- and off-reservation, AMIHA addresses the "lack of affordable housing that's accessible to existing or planned jobs" by providing persons of low income with housing at or near to job opportunities.

Based on the information reviewed, the SWONAP has determined that the AMIHA qualifies as a CBDO in accordance with 24 CFR 1003.204(c)(2)(iv). Thank you for this opportunity to review your organizational documents and other related materials. If you have any questions, please contact Alan Fetter, Grants Management Specialist, at (602) 379-7194.

Sincerely yours,

Debbie Broermann

Director

Grants Management Division

cc:

Honorable Raymond Torres
Chairperson, Torres-Martinez Band

ALL MISSION INDIAN HOUSING AUTHORITY

◆ 27740 Jefferson Ave., Ste. 260, Temecula, CA 92590 ◆



RESOLUTION # 11-10-23

RESOLUTION REGARDING ADOPTION AND IDENTIFICATION OF CONSTRUCTION STANDARDS TO SUPPORT FY 2012 ICDBG GRANT APPLICATION And for all FUTURE HOUSING DEVELOPMENT ACTIVITIES

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) for eligible projects funded under the Indian Housing and Community Development Block Grant Program (ICDBG), and;

WHEREAS, the All Mission Indian Housing Authority (AMIHA) is the tribally designated housing entity (TDHE) for the Santa Rosa Band of Cahuilla Indians, the Torres Martinez Band of Desert Indians and the LaJolla Band of Luiseno Indians, the Pauma Band of Mission Indians, the Soboba Band of Luiseno Indians, and the Viejas Band of Kumeyaay Indians, and;

WHEREAS, AMIHA has been asked by the aforementioned tribes to submit an ICDBG grant application for New Housing Construction on their behalf, and;

WHEREAS, AMIHA has been determined to be an eligible applicant for this purpose by the Bureau Of Indian Affairs and, for the specific purpose of applying for FY 2012 ICDBG Program funds, AMIHA is eligible under Title I of the Indian Self-Determination and Education Assistance Act, pending concurring tribal resolutions by the tribes upon whose behalf AMIHA is applying, and;

WHEREAS, New Housing Construction Project Thresholds in the FY 2012 ICDBG NOFA specify that applicants, in accordance with 24 CFR 1003.302(b), "must have a current, in effect tribal resolution adopting and identifying construction standards", and;

NOW THEREFORE, BE IT RESOLVED that all AMIHA building projects shall comply with the 2010 California Building Code, 2010 California Electrical Code, 2010 California Mechanical Code, 2010 California Plumbing Code, 2010 California Fire Code, 2008 California Building Energy Efficiency Standards.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly considered by the All Mission Indian Housing Authority's Board of Commissioners at a properly called meeting, at which a quorum was present and that said Resolution passed by a vote of 5 in favor, 0 opposed, and 0 abstaining and that said Resolution has not been rescinded or amended in any way.

Date the 23th Day of October, 2011

Frances Diaz, BOC Chair

TORRES MARTINEZ DESERT CAHUILLA INDIANS
P.O. Box 1160
Thermal CA 92274

RESOLUTION #~~TM-11~~=11-004

**RESOLUTION REGARDING ADOPTION AND IDENTIFICATION
OF CONSTRUCTION STANDARDS TO SUPPORT
THE TORRES-MARTINEZ FY 2012 AND FUTURE YEAR ICDBG GRANT
APPLICATIONS**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) on October 4, 2011 for eligible projects funded under the Indian Housing and Community Development Block Grant Program (ICDBG), and;

WHEREAS, the All Mission Indian Housing Authority (AMIHA) is the tribally designated housing entity (TDHE) for the Torres Martinez Desert Cahuilla Indians, and;

WHEREAS, AMIHA has been asked by the Torres Martinez tribe to submit an ICDBG grant application for New Housing Construction on their behalf, and;

WHEREAS, AMIHA has been determined to be an eligible applicant for this purpose by the Bureau of Indian Affairs and, for the specific purpose of applying for ICDBG Program funds, AMIHA is eligible under Title I of the Indian Self-Determination and Education Assistance Act, pending concurring tribal resolutions by the tribes upon whose behalf AMIHA is applying, and;

WHEREAS, New Housing Construction Project Thresholds in the ICDBG NOFA specify that applicants, in accordance with 24 CFR 1003.302(b), "must have a current, in effect tribal resolution adopting and identifying construction standards";

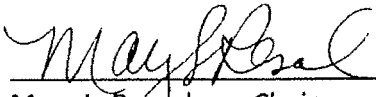
NOW, THEREFORE, BE IT RESOLVED that all Torres Martinez Desert Cahuilla Indians building projects shall comply with the 2010 California Building Code, 2010 California Electrical Code, 2010 California Mechanical Code, 2010 California Plumbing Code, 2010 California Fire Code, 2008 California Building Energy Efficiency Standards.

Attachment #5 b
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

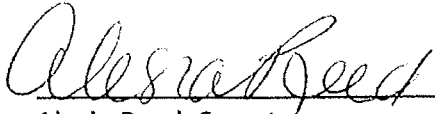
CERTIFICATION

I, the undersigned presiding officer of the Torres Martinez Tribe, do hereby certify that this resolution was presented on the 12th day of Nov. 2011 at a duly noticed meeting of the Tribal Council of the Torres Martinez Desert Cahuilla Indians at which a quorum was present and was adopted by a vote of 44 in favor, 1 opposed, and 0 abstaining.

EXECUTED THIS 2th DAY OF November, 2011.


Mary L. Resyaloso, Chair

ATTEST:


Alesia Reed, Secretary

ALL MISSION INDIAN HOUSING AUTHORITY

◆ 27740 Jefferson Ave., Ste. 260, Temecula, CA 92590 ◆



December 13, 2011

Ms. Carolyn O'Neil
Administrator, SWONAP
One North Central Avenue, Suite 600
Phoenix, AZ 85004

Subject: New Housing Construction Project Thresholds for FY 2012 Indian Community Development Block Grant Program (ICDBG) Application by the All Mission Indian Housing Authority (AMIHA)/ Torres Martinez Band of Desert Cahuilla Indians.

Dear Ms. O'Neil:

This letter supports the All Mission Indian Housing Authority's (AMIHA's) application for FY 2012 ICDBG funds to support New Housing Construction on the Torres Martinez Indian Reservation.

The purpose of this letter is to serve as documentation affirming the following:

- (a) No other housing is available in the immediate reservation area that is suitable for the households to be assisted; and
- (b) No other sources, including Indian Housing Block Grants (IHBG), can meet the needs of the households to be served; and
- (c) Rehabilitation of the four (4) units occupied by the households to be assisted is not economically feasible.

If any further information or clarification is needed, please contact me at your convenience.

Regards,

Dave Shaffer
Executive Director
All Mission Indian Housing Authority

Attachment #5 d
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

TABLE 1
STATEMENT OF NEEDS

Name of Tribe: **Torres-Martinez**
Name of TDHE (if applicable): **All Mission Indian Housing Authority**
Federal Fiscal Year: **2011**

Tribal/TDHE Program Year: **2011**
Indian Area: **State of California**



(Double-Click button to return to top)

PART I: INDIAN AREA/TRIBAL PROFILE			
Person and Family Categories		All Indians in the Indian Area	
		All Income Levels	Low-Income
column a		column b	column c
1. Total Indian Population		389	
2. Number of Indian Families		111	110
3. Number of Elderly Indian Families		11	10
4. Number of Near-Elderly Indian Families		10	10
5. Number of Indian Families Living in Substandard Housing		53	53
6. Number of Indian Families Living in Over-Crowded Conditions		55	55
PART II: OTHER INDIAN AREA/TRIBAL PROFILE (OPTIONAL)			
Person and Family Categories		All Income Levels	Low-Income
7. -	a. -	-	-
	b. -	-	-
	c. -	-	-
	d.	-	-

Attachment #5 d
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

Table 1 Statement of Needs continued

PART III: CURRENT STATUS AND FUTURE NEEDS				
Type of Housing		Existing Housing	Unmet Needs for All Indian Families	Unmet Needs for Low-Income Indian Families
column a		column b	column c	column d
8. Rental Housing	a. Number of Units	41	0	0
	b. Number of Units Needing Rehabilitation	41		
9. Homeowner Housing	a. Number of Units	60	10	10
	b. Number of Units Needing Rehabilitation	35		
10. Supportive Service Housing (# of units)		0	0	0
11. College Housing (# of units)		0	0	0
12. Transitional Housing (# of units)		0	0	0
13. Homeless Housing (# of beds)		0	0	0
PART IV: OTHER CURRENT STATUS AND FUTURE NEEDS (OPTIONAL)				
14. 0	a. 0	0	0	0
	b. 0	0	0	0
	c. 0	0	0	0
	d. 0	0	0	0
	e. 0	0	0	0

Data Source: Torres Martinez Tribal Council

Attachment #5 e
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

Typical Rental Costs Table

Attachment 5e

2012 Torres Martinez – New Housing Construction

The nearest communities with available homes for rent would be located in Indio and Coachella, which are located between 10 and 15 miles from the Torres Martinez Reservation.

The following chart shows available properties, average monthly rent and their approximate distance from the Torres Martinez Reservation. This list was compiled from the current rental listings on Craigslist researched on November 29, 2011;

Location	Mthly Rent	# Bed	# Bath	Distance
Indio (Apt)	\$ 750.00	2	1	15 miles
Coachella (House)	\$ 1,100.00	3	2	10 miles
Indio (House)	\$ 1,400.00	4	2	15 miles

Note: The above monthly rental rates are based on the average of two to three currently available rentals. Monthly rates were added together and divided to determine the "average monthly rent".

Attachment #5 f
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

REHABILITATION COST SHEET - Attachment 5f
Torres Martinez Reservation - Existing Homes
Cost Breakdown

Date: 12/14/2011

COST ESTIMATE: Existing Home Rehabilitation - 2 bedroom, 1 bath - 950 sf.

Item	Description	Quantity	Total Cost
Framing Repairs	Floor Joists, Seismic Reinforcement, Floor/Roof Sheathing		\$ 6,500.00
Foundation Repairs	Concrete Piers, Perimeter Footing, Lateral Strapping		\$ 10,500.00
Insulation	R-19 Floors, R-30 Ceiling, 6 mil Vapor Barrier		\$ 3,200.00
Kitchen Cabinets	Remove and Replace		\$ 3,500.00
Kitchen Appliances	Refrigerator, Stove, Venthood		\$ 2,200.00
Kitchen Counter Tops	Laminate		\$ 1,100.00
Bathroom Counter Tops	Solid Surface	2	\$ 420.00
Bathroom Cabinets	Remove and Replace	2	\$ 800.00
Tub/Shower Enclosures	Remove and Replace	2	\$ 1,600.00
Wall Mirrors		2	\$ 300.00
Vinyl Flooring	Kitchen, Bathrooms & Dining Room		\$ 1,800.00
Carpet Flooring	Living Room, Hallway & Bedrooms - Includes Pad & Tack Strip		\$ 2,400.00
Electrical	New 200 amp Panel, Switches, Outlets, Ground, Wiring		\$ 7,500.00
Plumbing	Replace all ABS, water valves, tubing		\$ 7,000.00
HVAC	New 3 ton AC, FAU .92 efficiency, ductwork - r-4		\$ 10,200.00
Trim/Base	mdf, prime and paint		\$ 1,500.00
Roofing	30 Year Asphalt Roofing		\$ 5,800.00
Drywall Repair	Replace, Patch, Texture, Mesh Cracks, Mud, Tape		\$ 3,000.00
Interior Painting	Primer, 2 coats paint, Semi-Gloss on all trim and doors		\$ 4,500.00
Exterior Painting	Repair Siding, Caulking, Primer, 2 Coats Exterior Paint		\$ 4,000.00
Exterior Doors	Steel 6 panel	3	\$ 2,250.00
Exterior Door Hardware	Schlage with deadbolt	3	\$ 250.00
Interior Doors	Six Panel - Pre-Hung	7	\$ 1,750.00
Interior Door Hardware	Schlage	7	\$ 140.00
Light Fixtures/vent fans	High efficiency	13	\$ 1,105.00
Plumbing Fixtures	All faucets, Bath Shower Valves & Trim		\$ 800.00
Windows/Screens	Vinyl - Low E Energy Efficient		\$ 3,600.00
Rain Gutters	Vinyl Seamless		\$ 1,100.00
Mold Abatement			\$ 1,500.00
Water Heater	40 Gallon, LP		\$ 950.00
Smoke Detectors	Hard Wired	4	\$ 200.00
Demo	Failed Framing, Plumbing, Electrical, Drywall, Roofing		\$ 4,800.00
Equipment Rental			\$ 300.00
Temp Toilet / Fence			\$ 250.00
general clean up			\$ 300.00
dumpsters			\$ 500.00
final cleaning			\$ 300.00
Sub Total			\$ 97,915.00
Supervision			\$ 2,937.45
Overhead			\$ 4,895.75
Profit			\$ 6,854.05
Total Bid			\$ 112,602.25

Attachment #5 f
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

REHABILITATION COST SHEET - Attachment 5f
Torres Martinez Reservation - Existing Homes
Cost Breakdown

Date: 12/14/2011

COST ESTIMATE: Existing Home Rehabilitation - 4 bedroom, 2 bath - 1350 sf.

Item	Description	Quantity	Total Cost
Framing Repairs	Floor Joists, Seismic Reinforcement, Floor/Roof Sheathing		\$ 8,200.00
Foundation Repairs	Concrete Piers, Perimeter Footing, Lateral Strapping		\$ 13,000.00
Insulation	R-19 Floors, R-30 Ceiling, 6 mil Vapor Barrier		\$ 3,600.00
Kitchen Cabinets	Remove and Replace		\$ 4,200.00
Kitchen Appliances	Refrigerator, Stove, Venthood		\$ 2,200.00
Kitchen Counter Tops	Laminate		\$ 1,300.00
Bathroom Counter Tops	Solid Surface	2	\$ 420.00
Bathroom Cabinets	Remove and Replace	2	\$ 800.00
Tub/Shower Enclosures	Remove and Replace	2	\$ 1,600.00
Wall Mirrors		2	\$ 300.00
Vinyl Flooring	Kitchen, Bathrooms & Dining Room		\$ 2,400.00
Carpet Flooring	Living Room, Hallway & Bedrooms - Includes Pad & Tack Strip		\$ 3,000.00
Electrical	New 200 amp Panel, Switches, Outlets, Ground, Wiring		\$ 8,800.00
Plumbing	Replace all ABS, water valves, tubing		\$ 7,800.00
HVAC	New 4 ton AC, FAU .92 efficiency, ductwork - r-4		\$ 11,500.00
Trim/Base	mdf, prime and paint		\$ 1,900.00
Roofing	30 Year Asphalt Roofing		\$ 7,000.00
Drywall Repair	Replace, Patch, Texture, Mesh Cracks, Mud, Tape		\$ 3,750.00
Interior Painting	Primer, 2 coats paint, Semi-Gloss on all trim and doors		\$ 5,800.00
Exterior Painting	Repair Siding, Caulking, Primer, 2 Coats Exterior Paint		\$ 5,000.00
Exterior Doors	Steel 6 panel	3	\$ 2,250.00
Exterior Door Hardware	Schlage with deadbolt	3	\$ 250.00
Interior Doors	Six Panel - Pre-Hung	11	\$ 2,750.00
Interior Door Hardware	Schlage	11	\$ 220.00
Light Fixtures/vent fans	High efficiency	18	\$ 1,530.00
Plumbing Fixtures	All faucets, Bath Shower Valves & Trim		\$ 800.00
Windows/Screens	Vinyl - Low E Energy Efficient		\$ 4,800.00
Rain Gutters	Vinyl Seamless		\$ 1,500.00
Mold Abatement			\$ 1,500.00
Water Heater	40 Gallon, LP		\$ 950.00
Smoke Detctors	Hard Wired	6	\$ 300.00
Demo	Failed Framing, Plumbing, Electrical, Drywall, Roofing		\$ 5,200.00
Equipment Rental			\$ 300.00
Temp Toilet / Fence			\$ 250.00
general clean up			\$ 300.00
dumpsters			\$ 500.00
final cleaning			\$ 300.00
Sub Total			\$ 116,270.00
Supervision			\$ 3,488.10
Overhead			\$ 5,813.50
Profit			\$ 8,138.90
Total Bid			\$ 133,710.50

Attachment #5 f
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

REHABILITATION COST SHEET - Attachment 5f
Torres Martinez Reservation - Existing Homes
Cost Breakdown

Date: 12/14/2011

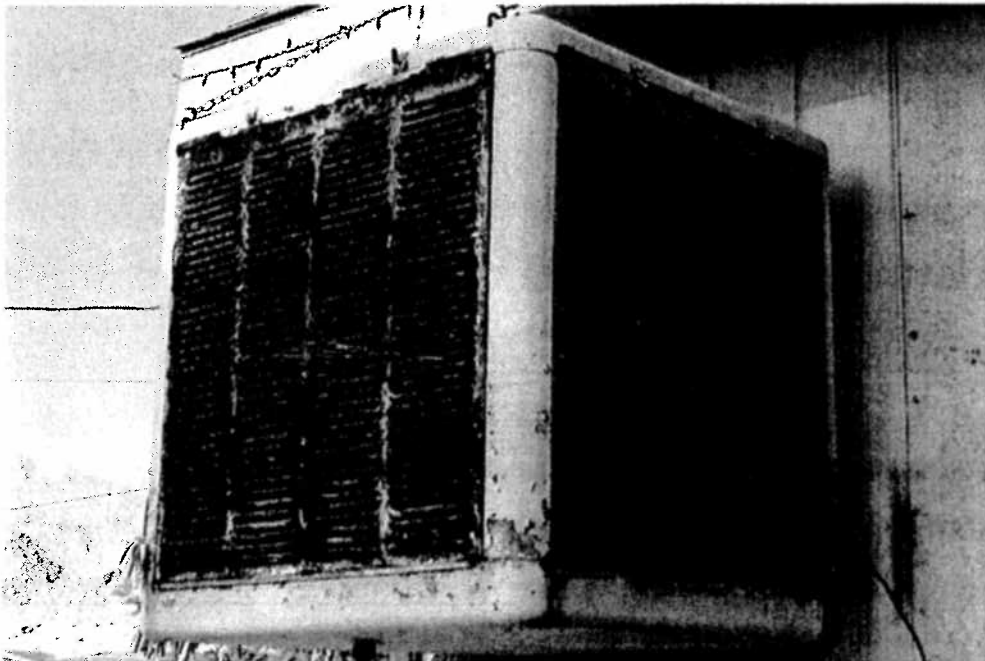
COST ESTIMATE: Existing Home Rehabilitation - 5 bedroom, 2 bath - 1550 sf.

Item	Description	Quantity	Total Cost
Framing Repairs	Floor Joists, Seismic Reinforcement, Floor/Roof Sheathing		\$ 8,400.00
Foundation Repairs	Concrete Piers, Perimeter Footing, Lateral Strapping		\$ 13,500.00
Insulation	R-19 Floors, R-30 Ceiling, 6 mil Vapor Barrier		\$ 3,800.00
Kitchen Cabinets	Remove and Replace		\$ 4,200.00
Kitchen Appliances	Refrigerator, Stove, Venthood		\$ 2,200.00
Kitchen Counter Tops	Laminate		\$ 1,300.00
Bathroom Counter Tops	Solid Surface	2	\$ 420.00
Bathroom Cabinets	Remove and Replace	2	\$ 800.00
Tub/Shower Enclosures	Remove and Replace	2	\$ 1,600.00
Wall Mirrors		2	\$ 300.00
Vinyl Flooring	Kitchen, Bathrooms & Dinning Room		\$ 2,500.00
Carpet Flooring	Living Room, Hallway & Bedrooms - Includes Pad & Tack Strip		\$ 3,500.00
Electrical	New 200 amp Panel, Switches, Outlets, Ground, Wiring		\$ 9,000.00
Plumbing	Replace all ABS, water valves, tubing		\$ 8,000.00
HVAC	New 5 ton AC, FAU .92 efficiency, ductwork - r-4		\$ 12,000.00
Trim/Base	mdf, prime and paint		\$ 2,200.00
Roofing	30 Year Asphalt Roofing		\$ 7,500.00
Drywall Repair	Replace, Patch, Texture, Mesh Cracks, Mud, Tape		\$ 3,900.00
Interior Painting	Primer, 2 coats paint, Semi-Gloss on all trim and doors		\$ 6,000.00
Exterior Painting	Repair Siding, Caulking, Primer, 2 Coats Exterior Paint		\$ 5,400.00
Exterior Doors	Steel 6 panel	3	\$ 2,250.00
Exterior Door Hardware	Schlage with deadbolt	3	\$ 250.00
Interior Doors	Six Panel - Pre-Hung	13	\$ 3,250.00
Interior Door Hardware	Schlage	13	\$ 260.00
Light Fixtures/vent fans	High efficiency	20	\$ 1,700.00
Plumbing Fixtures	All faucets, Bath Shower Valves & Trim		\$ 800.00
Windows/Screens	Vinyl - Low E Energy Efficient		\$ 5,000.00
Rain Gutters	Vinyl Seamless		\$ 1,600.00
Mold Abatement			\$ 1,500.00
Water Heater	40 Gallon, LP		\$ 950.00
Smoke Detctors	Hard Wired	7	\$ 350.00
Demo	Failed Framing, Plumbing, Electrical, Drywall, Roofing		\$ 5,400.00
Equipment Rental			\$ 300.00
Temp Toilet / Fence			\$ 250.00
general clean up			\$ 300.00
dumpsters			\$ 500.00
final cleaning			\$ 300.00
Sub Total			\$ 121,480.00
Supervision			\$ 3,644.40
Overhead			\$ 6,074.00
Profit			\$ 8,503.60
Total Bid			\$ 139,702.00

Attachment #5 g
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst

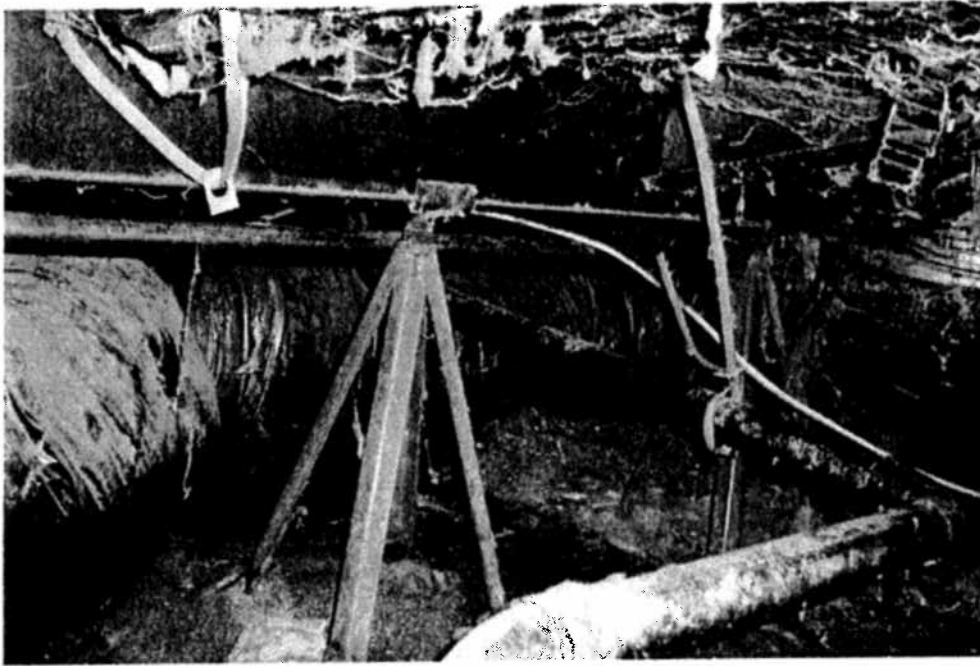


Unsupported Plumbing exposed to elements



Inoperable swamp cooler

Attachment #5 g
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst



Crawl space demonstrating temporary jacks, inadequate insulation & deteriorating HVAC ducting



Exposed foundation and structural failure, exposed crawl space and building systems

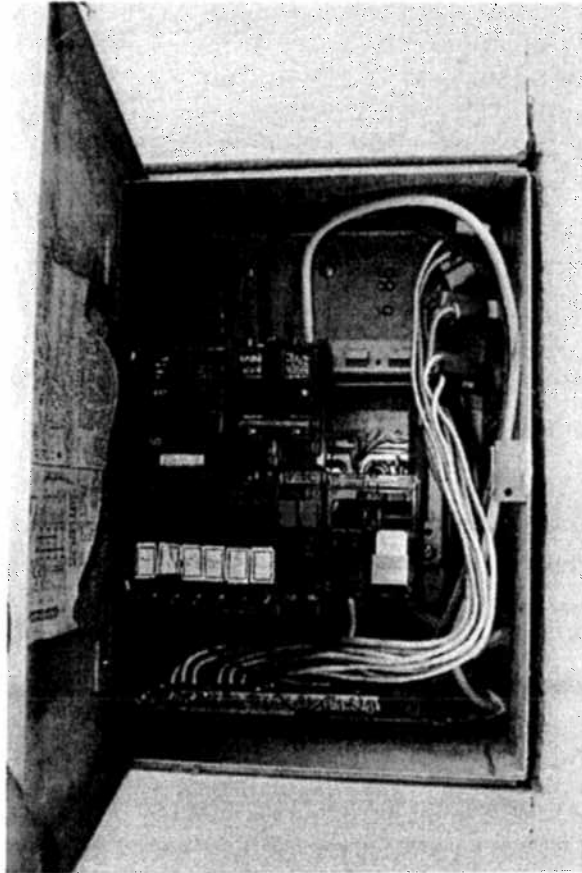


Shower plumbing failure under floor water damage.



Deteriorating insulation, plumbing failure and water damage

Attachment #5 g
New Housing Const Project Thresholds
2012 TorresMartinez-NewHousingConst



Outdated, inadequate main electrical panel

TORRES MARTINEZ 2011 ICDBG - REPLACEMENT HOUSING PROJECT
Preliminary List of Homes to be Replaced

Participant	Age	# of People in Household	# of Adults	# of Children (under 18)	Proj #	Unit #	Income
Household #1	26	4	2	2	35	8	\$ 33,960.00
Household #2	33	4	2	2	35	1	\$ 57,186.40
Household #3	52	2	2	0	35	5	\$ 9,280.00
Household #4	51	1	1	0	35	33	\$ 1,900.00

San Juan Housing Authority

27740 Jefferson Ave., Suite 260*Temecula, CA 92590*Tele. (951) 760-7390*FAX (951)760-7394

Application for Continued Occupancy

Participant _____ No. Bedrooms _____

Reservation _____ Project No. CA 80- _____

Address _____ City, St., Zip _____

Home Phone _____ Cell Phone _____ Msg. Phone _____

Part I – Household Composition

Last Name	First Name	Sex	Birthdate	SSN	Disability	Relationship

Part II

Please Check What Applies to Your Household Income

All Income Items Shown Must Be Verified With Income Forms Attached

Wages		EDD	
Social Security		Child Support	
Welfare/TANF/General		Retirement/Pension	
Disability		Assets	
Per Capita/Revenue		Other	

Certification

I Do Hereby Certify That the Foregoing information is true and Correct to the Best of My Knowledge.

Signature (Head of Household)_____
Date

ATTACHMENT #5 i
New Housing Construction Thresholds
2012 TorresMartinez –NewHousingConstruction

IUD 9886

Authorization for the Release of Information Agencies

U.S. Department of Housing Development
Office of Public & Indian Housing

PHA Requesting release of information: All Mission Indian Housing Authority 277040 Jefferson Ave. Suite 260 Temecula, Ca. 92590	This cannot be used to request a copy of a Tax Return, instead, use IRS form 4506. Request for a copy of Tax Form
--	--

Sensitive Information: The consent granted by this form may be used as basis to collect sensitive information which is protected by the Privacy Act. Such information will be disclosed or released outside of HUD except to appropriate Federal, State, and local agencies, when relevant and to civil criminal, or regulatory investigators and prosecutors. Please see the Federal Privacy Act Statement for a more detailed description of your privacy rights.

Purpose:

This form enables the U.S. Department of Housing and Urban Development (HUD) and the above named Public Housing Agency or Indian Housing Authority (IHA's) to secure your signature and the signatures of each member of your household who is 18 years of age or older for purposes of obtaining employee income information from current and previous employers, wage and claim information from State Wage Information Collections Agency (SWICA).

Computer Matching Notice & Consent:

I understand that a Public Housing Agency, Indian Housing Authority or HUD may conduct computer matching program with other governmental agencies including Federal, State, Tribal, or local agencies.

The governmental agencies include:

U.S. Office of Personnel Management

U.S. Social Security Administration

U.S. Department of Defense

U.S. Postal Service

State Employment Security Agencies

State Welfare and Food Stamp Agencies

The match will be used to verify information supplied by my family.

Employment Information:

I also authorize the above named HA and HUD to obtain information about me and my family that is pertinent to employment income information from current and previous employers.

Conditions:

I agree that photocopies of this authorization may be used for the purpose stated above. If myself or any adult member of my family fails to sign this authorization, I understand that this action may constitute grounds for denial or eligibility or termination of assistance or tenancy, or both.

State Wage Agencies:

I authorize HUD, Public Housing or Indian Housing Authority to obtain information on wages or unemployment compensation from State Agencies charged with the State unemployment law.

THIS AUTHORIZATION IS VALID FOR A PERIOD OF ONE (1) YEAR FROM DATE SIGNED

Head of Household (applicant)

Sign: _____

Print: _____

Date: _____

Sign: _____

Spouse/Adult of Household

Print: _____

Date: _____

Sign: _____

Adult of Household

Print: _____

Date: _____

Sign: _____

Adult of Household

Print: _____

Date: _____

Sign: _____

Adult of Household

Print: _____

Date: _____

Sign: _____

Adult of Household

Print: _____

Date: _____

All Mission Indian Housing Authority

27740 Jefferson Ave., Suite 260*Temecula, CA 92590*Tele. (951) 760-7390*FAX (951)760-7394

Attachment 3 Applicant/Tenant Certification

Applicant (s) / Tenant (s) Statement:

I/We certify that the *Information given by the All Mission Indian Housing Authority on household composition, income, net family assets, allowances and deductions is accurate and complete to the best of my/you knowledge and belief. I/We understand that false statements of information are punishable under Federal Law. I/We understand that false statements of information are grounds for termination of housing assistance and termination of tenancy.

Signature of **Head of Household**

Date

Signature of **legal Spouse**

Date

If you believe you have been discriminated against, you may call the Fair Housing and Equal Opportunity National Toll free Hot Line at 1-800-424-8590. (Within the Washington, D.C. Metropolitan Area, call 426-3500).

*After verification by the All Mission Indian Housing Authority, the information will be submitted to the Department of Housing and Urban Development of Form HUD – 50058 (Tenant Data Summary), a computer – generated facsimile of the form or on magnetic tape. See the Federal Privacy Act Statement for more information about its use.

Attachment # 9
Procurement-Contract Management Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
CONTRACTOR QUALIFICATIONS & DUTIES	
CONTRACTOR RESPONSIBILITIES [85.36(B)(8)]	Procurement policy IV - A Contractor Responsibility: Procurement shall be conducted only with responsible contractors, i.e., those who have the technical and financial competence to perform and who have a satisfactory record of integrity. Before awarding a contract, the Housing Authority shall review the proposed contractor's ability to perform the contract successfully, considering factors such as the contractor's integrity (including a review of the List of Parties Excluded from Federal Procurement and Non-procurement Programs published by the U.S. General Services Administration), compliance with public policy, record of past performance (including contacting previous clients of the contractor, such as other housing authorities), and financial and technical resources. If a prospective contractor is found to be non-responsible, a written determination of non-responsibility shall be prepared and included in the contract file, and prospective contractor shall be advised of the reasons for the determination.
SUSPENSION AND DEBARMENT [85.35]	Procurement policy IV - B Suspension and Debarment: Contract shall not be awarded to debarred, suspended, or ineligible contractors. Contractors may be suspended, debarred, or determined ineligible by HUD in accordance with HUD regulations (24 CFR Part 85.36) when necessary to protect the Housing Authority in its business dealings.
QUALIFIED BIDDER'S LIST [85.36(C)(4)]	Procurement policy IV - C Qualified Bidder's List: Interested businesses shall be given an opportunity to be included on qualified bidder's lists. Any pre-qualified lists of persons, firms, or products which are used in the procurement of supplies and services shall be kept current and shall include enough qualified sources to ensure competition. Firms shall not be precluded from qualifying during the solicitation period. Solicitation mailing lists of potential contractors shall include, but not be limited to, such pre-qualified suppliers.

Attachment # 9
Procurement-ContractManagement Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
TYPES OF CONTRACTS, CLAUSES AND CONTRACT ADMINISTRATION	
CONTRACT TYPES [85.36(B)(10),(F)(4)]	Procurement policy V - A Contract Types: Any type of contract which is appropriate to the procurement and which will promote the best interests of the Housing Authority may be used, provided that the cost-plus-a-percentage-of-cost and percentage of construction cost methods are prohibited. All procurements shall include the clauses and provisions necessary to define the rights and responsibilities of the parties. A cost reimbursement contract shall not be used unless it is likely to be less costly or it is impracticable to satisfy the Housing Authority's needs otherwise, and the proposed contractor's accounting system is adequate to allocate costs in accordance with applicable cost principles (for commercial firms Subpart 31.2 of the Federal Acquisition Regulation (FAR), found in 48 CFR Chapter 1). A time and material contract may be used only if a written determination is made that no other contract type is suitable, and the contract includes a ceiling price that the contractor exceeds at its own risk.
OPTIONS	
CONTRACT CLAUSES [85.36(I, (B)(7)]	Procurement policy V - C Contract Clauses: In addition to containing a clause identifying the contract type, all contracts shall include any clauses required by Federal statutes, executive orders, and their implementing regulations, as provided in 24 CFR 85.36 (i), such as the following: <ol style="list-style-type: none"> 1. Termination for convenience; 2. Termination for default; 3. Equal Employment Opportunity; 4. Anti-Kickback Act; 5. Davis-Bacon Act; 6. Contract Work Hours and Safety Standards Act, reporting requirements; 7. Patent rights; 8. Rights in data; 9. Examination of records by Comptroller General, retention of records for three years after closeout; 10. Clean air and water; 11. Energy efficiency standards; 12. Bid protests and contract claims; 13. Value engineering; and 14. Payment of funds to influence certain Federal

Attachment # 9
Procurement-ContractManagement Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
	<p>Transactions.</p> <p>The operational procedures required by Paragraph II.A. of this statement shall contain the text of all clauses and required certifications (such as required non-collusive affidavits) used by the Housing Authority.</p>
<p>CONTRACT ADMINISTRATION [85.36(B)(2)]</p>	<p>Procurement policy V – D Contract Administration: A contract administration system designed to ensure that contractors perform in accordance with their contracts shall be maintained.</p> <p>The operational procedures required by Paragraph II.A. above shall contain guidelines for inspection of supplies, services, or construction, as well as monitoring contractor performance, status reporting on construction contracts and similar matters.</p> <p><i>Within sixty (60) days of the completion of all work included in a contract the contractor will be given a list of required items necessary to close that contract and receive final payment. The contractor will have no more than sixty (60) days from the receipt of the notice to respond with the required items. After the 60-day period the Housing Authority will advertise for three (3) consecutive days its intent to close the contract. Immediately after the first advertisement date there will be a 30-day wait period for anyone that may have an interest in the contract to file a claim with the Housing Authority. After the end of the 30-day wait, the Housing Authority will pay valid claims against the contract, the contract will be closed, and no further payments will be made to the contractor (and the contractor shall have no right to appeal). Any funds remaining from that contract will be reprogrammed back into the respective budgets.</i></p> <p>Change Orders:</p> <ol style="list-style-type: none"> <i>1. The Changes clause is included in form HUD-5370 (for construction) and for HUD-5370-C (for non-construction contracts) and form HUD-5370-EZ (for construction/development contracts)/</i> <i>2. A change order may be issued unilaterally by the Contracting Officer. In such cases, the contractor is entitled to submit a change order proposal to identify any changes in cost and schedules as a result of the change, and the parties negotiate an equitable adjustment.</i> <i>3. Change orders may be issued bilaterally if the contractor agrees</i>

Attachment # 9
Procurement-ContractManagement Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
	<p><i>to the change in advance. When a change is mutually agreed upon, including price adjustment for concessions made by either party, a contract modification is prepared and signed by both parties to the original contract.</i></p> <p>4. <i>Change orders/modifications should include at least the following:</i></p> <ul style="list-style-type: none"> • <i>A detailed description of the proposed change in work;</i> • <i>A reference to the applicable working drawings and specifications (when applicable);</i> • <i>A price (credit, debit, or no change) for the change in contract work</i> • <i>Estimate of additional time, if any, required to complete the work;</i> • <i>The contractor/222s itemized breakdown of the cost of materials and labor;</i> • <i>And an itemized breakdown for any applicable subcontractors and the change indicate on the architectural or engineering drawings (if applicable).</i>
SPECIFICATIONS	
<p>GENERAL [85.36(b)(4), (c)(3)(i)]</p>	<p>Procurement policy VI – A General: All specifications shall be drafted so as to promote overall economy for the purposes intended and to encourage competition in satisfying the Housing Authority's needs. Specifications shall be reviewed prior to solicitation to ensure that they are not unduly restrictive or represent unnecessary or duplicative items. Functional or performance specifications are preferred.</p> <p>Detailed product specifications shall be avoided whenever possible. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase (but see Section VIII below). For equipment purchases, a lease versus purchase analysis should be performed to determine the most economical form of procurement.</p>
<p>LIMITATIONS [85.36(c)(1) & (2)]</p>	<p>Procurement policy VI – B Limitation: The following specifications limitations shall be avoided: geographic restrictions not mandated or encouraged by applicable Federal law (except for architect-engineer contracts, which may include geographic location as a selection factor if adequate competition is available); unnecessary bonding or experience requirements; brand name specifications (unless a written determination is made that only the identified item will satisfy the</p>

Attachment # 9
Procurement-ContractManagement Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
	Housing Authority's needs); brand name or equal specifications (unless they list the minimum essential characteristics and standards to which the item must conform to satisfy its intended use). Nothing in this procurement policy shall preempt any State licensing laws. Specifications shall be scrutinized to ensure that organizational conflicts of interest do not occur (for example, having a consultant perform a study of the Housing Authority's computer needs and then allowing that consultant to compete for the subsequent contract for the computers).
APPEALS AND REMEDIES	
GENERAL [85.36(B)(11)]	Procurement policy VII- A General: It is the Housing Authority's policy to resolve all contractual issues informally at the Housing Authority level, without litigation. Disputes shall not be referred to HUD until all administrative remedies have been exhausted at the Contracting Officer's level. When appropriate, the Housing Authority may consider the use of informal discussions between the parties by individuals who did not participate substantially in the matter in dispute, to help resolve the differences. HUD will only review protests in cases of violations of Federal law or regulations and failure of the Housing Authority to review a complaint or protest.
BID PROTESTS [85.36(B)(12)]	Procurement policy VII- B Protests: Any actual or prospective contractor may protest a contract award, solicitation, pre-award status, or any other decision, finding, or action made or taken by the Housing Authority regarding a contract, bid, solicitation, pre-award status, or project, for serious violations of the principles of this Procurement Policy ("Protests"). All Protests shall be submitted in writing, to the Contracting Officer or designee, within ten (10) calendar days of being notified in writing of the Housing Authority's decision, finding, or action. Failure to comply with the terms and procedures herein shall result in an automatic denial of the Protest. The Contracting Officer shall issue a written decision of the Protest within thirty (30) calendar days after receipt of the Protest. Pending the Housing Authority's written decision on the Protest, the Contracting Officer or designee may, at his or her discretion, suspend the bid process, solicitation, pre-award status, procurement, or, if warranted by the facts and circumstances, take other action needed on the matter.

Attachment # 9
Procurement-Contract Management Table
2012 TorresMartinez-NewHousingConst

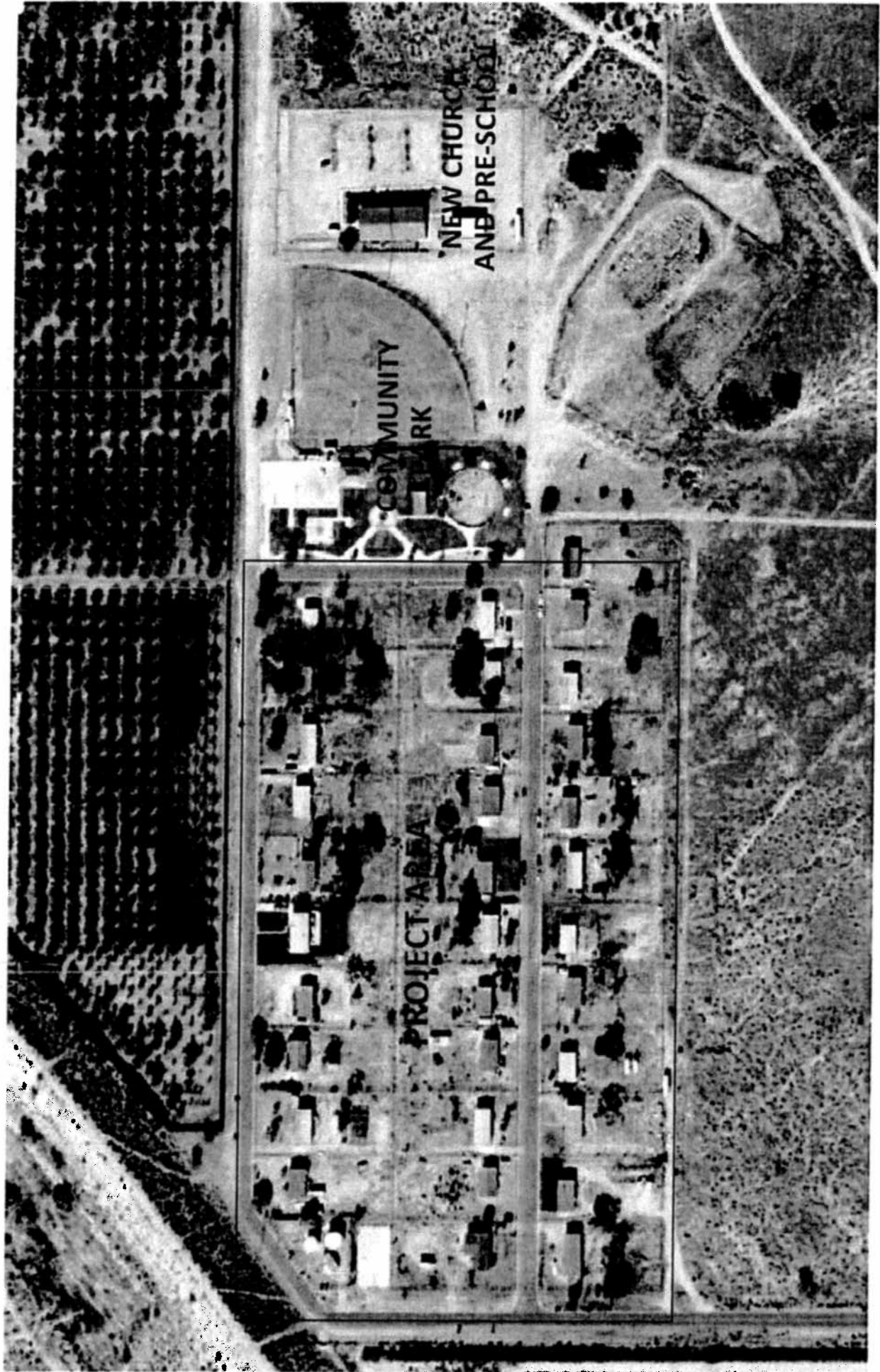
24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
CONTRACT CLAIMS [85.36(B)(11)]	<p>Procurement policy VII- C Contract Claims: All claims by a contractor relating to performance of a contract shall be submitted in writing to the Contracting Officer or designee for a written decision. The contractor may request a conference on the claim. The Contracting Officer's decision shall inform the contractor of its appeal rights to a higher level in the Housing Authority.</p>
ASSISTANCE TO SMALL AND OTHER BUSINESSES	
REQUIRED EFFORTS [85.36(E)]	<p>Procurement policy IX- A Required Efforts: Consistent with Presidential Executive Orders 11625, 12138, and 12432, and Section 3 of the HUD Act of 1968, the Housing Authority shall make efforts to ensure that small and minority-owned businesses, women's business enterprises, labor surplus area businesses, and individuals or firms located in or owned in substantial part by persons residing in the area of a Housing Authority development are used when possible. Such efforts shall include, but shall not be limited to:</p> <ol style="list-style-type: none"> 1. Including such firms, when qualified, on solicitation mailing lists; 2. Encouraging their participation through direct solicitation of bids or proposals whenever they are potential sources; 3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by such firms; 4. Establishing delivery schedules, where the requirement permits, which encourage 5. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce; 6. Including in contracts a clause requiring contractors, to the greatest extent feasible, to provide opportunities for training and employment for lower income residents of the project area and to award subcontracts for work in connection with the project to business concerns which are located in, or owned in substantial part by persons residing in the area of the project, as described in 24 CFR 135; 9-1 requiring prime contractors, when subcontracting is anticipated, to take the positive steps listed above in this section (1-6). <p>Goals may be established by the Housing Authority periodically for participation by small businesses, minority owned businesses,</p>

Attachment # 9
Procurement-ContractManagement Table
2012 TorresMartinez-NewHousingConst

24 CFR PART 85.36 REQUIREMENTS	AMIHA Procurement and Contract Administration Policies and Procedures
	woman's business enterprises, labor surplus area businesses, and business concerns which are located in, or owned in substantial part by persons residing in the area of the project in the Housing Authority's prime contracts and subcontracting opportunities.
ETHICS IN PUBLIC CONTRACTING	
GENERAL [85.36(B)(1)]	Procurement policy X- A General: The Housing Authority shall adhere to the following code of conduct, consistent with applicable State or local law.
CONFLICT OF INTEREST [85.36(B)(3)]	Procurement policy X- B Conflict of Interest: No employee, officer or agent of this Housing Authority shall participate directly or indirectly in the selection or in the award or administration of any contract if a conflict, real or apparent, would be involved. Such conflict would arise when a financial or other interest in a firm selected for award is held by: <ol style="list-style-type: none"> 1. An employee, officer or agent involved in making the award; 2. His/her relative (including father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, brother-in-law, sister-in-law, daughter-in-law, stepfather, stepmother, stepson, stepdaughter, step-brother, step-sister, half brother, or half sister); 3. His/her partner; or, 4. An organization which employs, is in negotiations to employ, or has an arrangement concerning prospective employment of any of the above.
GRATUITIES, KICKBACKS, AND USE OF CONFIDENTIAL INFORMATION [85.36(B)(3)]	Procurement policy X- C Gratuities, Kickbacks, and Use of Confidential Information: Housing Authority officers, employees or agents shall not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subcontracts, and shall not knowingly use confidential information for actual or anticipated personal gain.
PROHIBITIONS AGAINST CONTINGENT FEES	Procurement policy X- D Prohibition Against Contingent Fees: Contractors shall not retain a person to solicit or secure a Housing Authority contract or a commission, percentage, brokerage, or contingent fee, except for bona fide employees or bona fide established commercial selling agencies

TORRES MARTINEZ - NEW HOUSING CONSTRUCTION
 ATTACHMENT #10
 HOUSING DEVELOPMENT AND ADJACENT COMMUNITY FACILITIES

Attachment # 10
 Map of Project Location
 2012 TorresMartinez-NewHousingConst



Attachment # 11
Photos of Past Similar Construction
2012 TorresMartinez-NewHousingConst



3 BEDROOM HOME ON THE LA JOLLA RESERVATION



3 BEDROOM HOME ON THE LA JOLLA RESERVATION

Attachment # 11
Photos of Past Similar Construction
2012 TorresMartinez-NewHousingConst

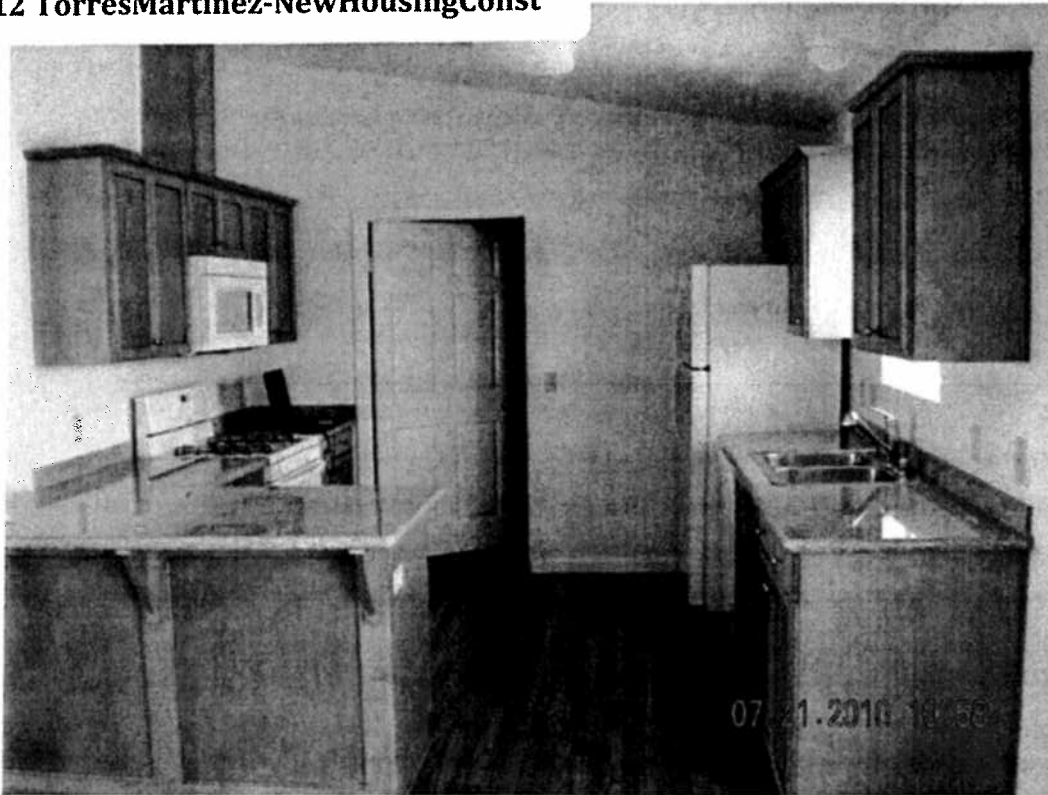


3 BEDROOM HOME ON THE CAHUILLA RESERVATION

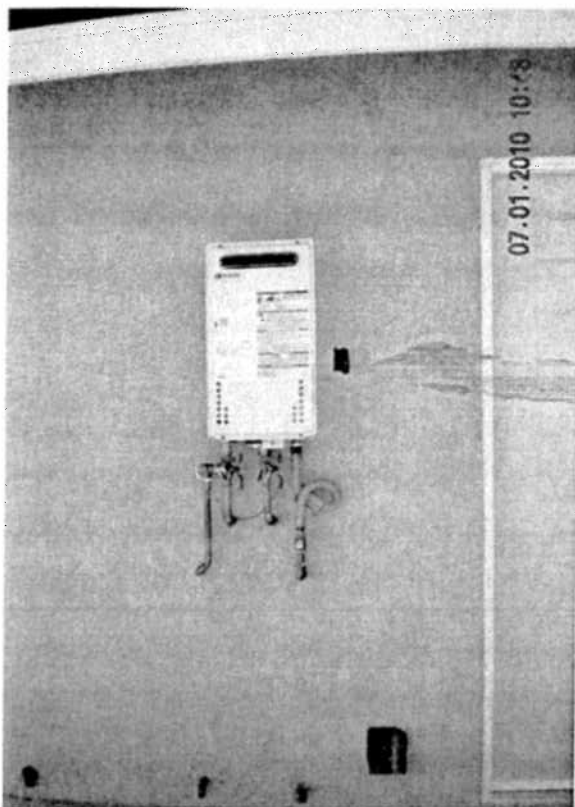


INCORPORATED AN OPEN FLOOR PLAN

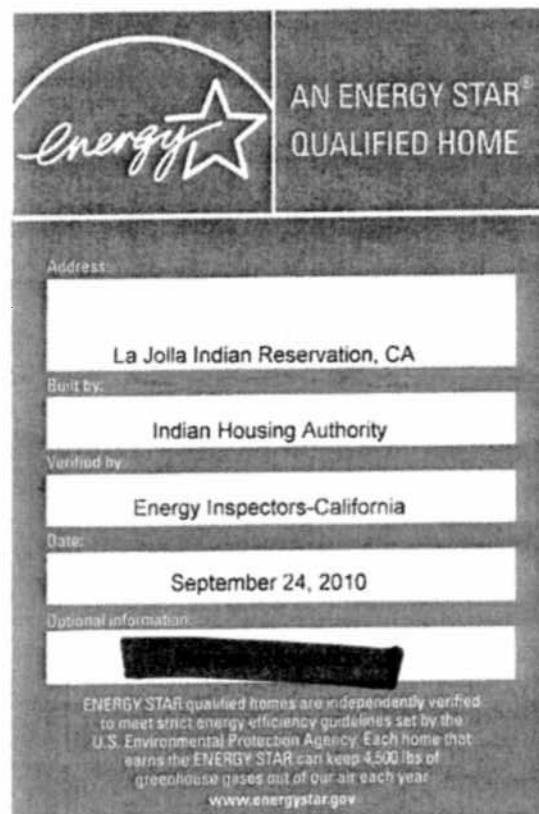
Attachment # 11
Photos of Past Similar Construction
2012 TorresMartinez-NewHousingConst



NATURAL DAYLIGHTING AND ENERGY STAR APPLIANCES HIGHLIGHT THIS KITCHEN



**TANKLESS WATER HEATERS REDUCE
MONTHLY ENERGY COSTS**



**EACH NEW HOME RECEIVES AN
ENERGY STAR LABEL**

ALL MISSION INDIAN HOUSING AUTHORITY
27740 Jefferson Ave., Suite 260, Temecula, CA 92590



Maintenance Checklist

This following checklist was developed to help occupants have a safe and healthy home. In order to have a healthy home, occupants should keep it dry, clean, well-ventilated, free from contaminants, pest-free, safe and well maintained. This checklist provides basic guidelines for simple home maintenance. Certain items may need to be checked more often than recommended depending on local conditions and manufacturer suggestions.

Homeowner Maintenance Responsibilities

EVERY MONTH

- **Fire Extinguisher:** Check that it's fully charged; recharge or replace if needed.
- **Sink/Tub Stoppers and Drain Holes:** Clean out debris.
- **Garbage Disposal:** Flush with hot water and baking soda.
- **Clean around exterior of house:** Remove all weeds and debris; do not store wood or any flammable material next to house.
- **Windows:** Clean interior and exterior of windows, including tracks and weep holes. Replace any broken glass immediately.

EVERY 2 MONTHS

- **Forced Air Registers:** Clean and inspect dampers.
- **Range Hood:** Clean grease filter.
- **Faucets:** Clean aerator.
- **Tub Drain Assembly:** Clean out debris.
- **Floor and Outdoor Drain Grates:** Clean out debris.

ALL MISSION INDIAN HOUSING AUTHORITY

27740 Jefferson Ave., Suite 260, Temecula, CA 92590



EVERY 3 MONTHS

- **Toilet:** Check for leaks and water run-on.
- **Interior Caulking:** Inspect caulking around tubs, showers, and sinks; replace any if it is deteriorating.
- **Forced-Air Heating System:** Change filter.
- **Garbage Disposal:** Tighten drain connections and fasteners.
- **Clothes Washer:** Clean water inlet filters; check hoses and replace them if they are leaking.
- **Clothes Dryer:** Vacuum lint from ducts and surrounding areas.
- **Wiring/Electrical:** Check for frayed cords and wires; inspect all lighting fixtures for proper operation. Repair as needed.
- **Range Hood:** Wash fan blades and housing.
- **Electrical Outlets:** Test GFCI breakers for proper operation.

EVERY 6 MONTHS

- **Smoke Detector/Carbon Monoxide:** Test for operation and repair if needed. Replace batteries.
- **Roof:** Inspect roof surface, flashing, eaves, and soffits; repair if needed.
- **Roof Vents:** Inspect all vents and clear of any debris.
- **Gutters and Downspouts:** Clean them out. Inspect and repair weak areas; check for proper drainage away from house.
- **Siding:** Inspect and clean siding and repair if needed.
- **Exterior Caulking:** Inspect caulking and replace any that is deteriorating.
- **Windowsills, Doorsills, Thresholds:** Fill cracks, caulk edges, repaint; replace if needed.
- **Window and Door Screens:** Clean all screens and repair or replace if needed;
- **Chimney or Stovepipe:** Clean flue (more frequently if needed); repair any cracks in flue or any loose or crumbling mortar.
- **Window and Door Weather Stripping:** Inspect and repair or replace if it is deteriorating or if it does not seal
- **Thermostat:** Check accuracy and replace thermostat if it is not functioning properly.
- **Outdoor Faucets:** If you live in an area with freezing winters, shut off valves to outdoor faucets. Open spigots and drain, store hoses.

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ANNUALLY

- **Septic Tank:** Have a professional check the tank (watch for backup throughout the year). Have the tank pumped as needed (Recommended every 2 years).
- **Water Heater:** Drain water until it is clear of sediment; test temperature pressure relief valve; clean burner and ports (gas heater).
- **HVAC System:** Have a professional tune up your heat/air conditioning system.

Attachment # 13
Moving Forward Program Description
2012 TorresMartinez-NewHousingConst

Torres-Martinez
"Moving Forward"
Construction Skill Building Program

Forward:

To encourage Indian youth and young adults to achieve economic self sufficiency, the Torres-Martinez has committed itself to supporting individual's efforts by developing programs and activities in partnership with others in the community.

The Moving Forward program acknowledges the need for skilled workers in Indian housing programs. In recognition of this need, the Torres-Martinez tribal government and AMIHA has created this program to provide employment, job training and career opportunities to Indian youth and young adults.

The goals of the Moving Forward Apprentice Program are:

- Provide a systematic education and comprehensive training structure;
- Develop good work habits;
- Promote job creation and entrepreneur opportunities;
- Promote peer role models; and
- Enable participants to develop an awareness and understanding of the construction industry.

The program utilizes a non-trade specific, one year, training period to provide a broad range of work experience to the participants. Like traditional apprenticeship programs, the Moving Forward participants may be employed at wage rates which are less than the journey person's wage for the type of work they perform.

1. Definitions

- A. **Development Plan** means an employment plan completed with the participants which states job or career goals and identifies work history, job skills, education, barriers to employment, needed support services and steps to be taken to achieve the stated goals.
- B. **Moving Forward Apprentice** means an individual at least 16 years of age who has entered into an agreement with the Tribal Housing Department to learn a trade, to the extent described in this document. The Moving Forward apprentice must meet any other qualifications for entrance into this Moving Forward training program.
- C. **Moving Forward Apprenticeship Committee** means the Business Committee of the Torres-Martinez Tribal Council.

Attachment # 13

Moving Forward Program Description

2012 TorresMartinez-NewHousingConst

D. **Selection Preference** means Moving Forward apprentices shall be selected in the following order. First, qualified members of the Torres-Martinez tribe, second, non tribal member Indians.

E. **Program Supervisor** means the AMIHA Project Manager

2. Statement of Indian Preference for Employment and Training

Moving Forward apprentices shall be selected in the following order.

- A. Torres-Martinez Tribal Members
- B. Other area Tribal Members

3. Recruitment

The Torres-Martinez TERO Officer shall develop and maintain a pool of initially qualified applicants interested in participating in the Moving Forward training program. The Housing Department will recruit interested applicants through such means as periodic mailings to Torres-Martinez residents, promotion of the program at area tribal governments, postings at area tribal facilities, and other means as deemed necessary and appropriate.

3. Screening and Selection of Moving Forward Apprentices

A. Requirements for Consideration

1. Applicants for the Moving Forward training program must be at least 16 years of age and must be physically qualified to perform the manual work of the trades in the Work Progress Schedule (Appendix A)
2. Applicants are required to possess a high school diploma, or equivalent, or be actively pursuing a General Equivalency Diploma (GED) on a schedule that will provide for GED completion certification within one year.
3. Applicants must have a State of California driver's license or be actively working towards possessing a driver's license by the end of the probationary period.
4. Applicants must be Torres-Martinez tribal members or documented members of another recognized Indian tribe.

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Application Process

1. Applications will be available at the Torres-Martinez Tribal office. Person may request an application by mail.
2. Applications will be accepted at any time, but only kept on file for 2 years.
3. Applicants will be screened on an as needed basis. Information on the original application will be required to be verified by the applicant at the time of screening. The order for judging applications against the "Requirements for Consideration" will be based on the preference factors, followed by date and time on the receipt of the application. The number of applications needed will be determined by the number of Moving Forward positions that are available. In the event that applications received exceed the number of positions available, preference (with the previously described screening preferences) will be given to persons with experience and/or education in the construction, maintenance, mechanical, or related fields.
4. The Torres-Martinez Tribal Council may, if deemed necessary to determine qualifications and ranking of applicants may require additional testing

B. Selection

Candidates successfully meeting the requirements and screening criteria will be interviewed by the Moving Forward Apprenticeship Committee, or its designee. Candidates shall be selected for interviews based on their ranking and the number of Moving Forward training positions available. The interview shall be used to assess an applicant's verbal ability to understand directions, organize ideas and communicate effectively. Applicants shall be rated against a 100 point scale.

Applicants shall receive a final ranking (from highest to lowest scoring) after applying preferences and after all interviews.

Upon final ranking, candidates being considered for placement will receive a physical fitness screening by a physician. Candidates who are certified as able to perform construction work without restrictions will be considered for acceptance into the program.

Applicants shall be notified as to their status in the program. Those not meeting program qualifications will be provided an opportunity to the Moving Forward Apprenticeship Committee.

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2012 TorresMartinez-NewHousingConst

4. Terms of Moving Forward Apprentices

The term of a Moving forward apprenticeship shall not be less than 2000 hours of work experience (as described in Appendix A) as well as not less than 160 hours of related supplemental instruction completed within a continuous 12 month period.

5. Probationary Period

A Moving Forward apprentice shall be subject to a probationary period of 240 hours of employment and instruction. The program supervisor will conduct probationary reviews at the 80, 160, and 240 hour intervals.

6. Instruction

A. Related Instruction

During the course of the year of the Moving Forward program, participants are required to obtain a minimum of 160 hours of related instruction. Failure on the part of the Moving Forward apprentice to fulfill this related instruction requirement will be sufficient cause for discontinuation of involvement in the program.

As approved by the program Supervisor, correspondence, online, and other forms of self study may be substituted for classroom instruction.

Time spent in related instruction shall not be covered as hours of work unless the Moving Forward apprentice is required to attend classes during regular working hours.

Moving Forward apprentices shall be provided initial and continuous safety instruction and the Supervisor shall ensure that the Moving Forward apprentices are trained in compliance with the Occupational Safety and Health Administration (OSHA) standards and applicable State of California job safety standards.

B. Supplemental Instruction

If necessary, remedial work in the skill building areas of math, English, problem solving and general work readiness may be coordinated with other local education providers.

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7. Duties of the Moving Forward Apprenticeship Committee

- A. The Moving Forward Apprenticeship Committee shall establish such additional program rules and regulations governing the program administration as required and deemed necessary.
- B. The Supervisor will report to the Moving Forward Apprenticeship Committee with a work plan for each program participant.
- C. The Moving Forward Apprenticeship Committee shall determine the number of program participants.
- D. The Moving Forward Apprenticeship Committee shall establish minimum standards of compliance for the related study requirements.

8. Duties of the Program Supervisor

- A. The Program Supervisor, in coordination with the Moving Forward apprentice, shall develop an Individual Development Plan (IDP), including, but not limited to selection of classroom training to supplement the on-the-job experience, educational and career planning, and supportive services and goods required.
- B. The Program Supervisor shall determine the need for Moving Forward apprentices and shop facilities required for acquiring the necessary experience on the job. The Program Supervisor shall ensure that each Moving Forward apprentice's IDP addresses the following:
 - 1. Identification of work activities that will allow completion of the required 2000 on-the-job Moving Forward apprenticeship hours within the period of the program;
 - 2. Identification and development of the IDP for the 160 hours of related training;
 - 3. Resources for responding to individual barriers to Moving Forward apprentice success; and,
 - 4. Outplacement alternatives at the end of the Moving Forward apprenticeship.
- C. The Program Supervisor shall develop and implement disciplinary procedures for inappropriate behavior, attendance, and compliance with the Moving Forward Apprentice Program rules, as developed by the Program Supervisor and the Moving Forward Apprenticeship Committee.

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- D. The Program Supervisor shall conduct quarterly performance evaluations to determine the Moving Forward apprentice's progress in implementing the IDP.
- E. The Program Supervisor shall maintain a record of each Moving Forward apprentice, documenting work activities and number of hours at each activity, progress of outside instructional requirement, and general progress made towards knowledge of the construction trades.

9. Wage Schedule

The following wage rates have been established for Moving Forward apprentice participants. The wages are based the Torres-Martinez Tribally Designated Wage Rate Determination.

1 st 240 Hours (probationary period)	\$ per hour
After completion of 240 hours (75% of TDHE rage rate)	\$ per hour
After completion of 720 hours (85% of TDHE rage rate)	\$ per hour
After completion of 1200 hours (95% of TDHE rage rate)	\$ per hour
After completion of 1600 hours (100% of TDHE rage rate)	\$ per hour

11. Hours of Work

Working hours for Moving Forward apprentices shall be the same as Torres-Martinez staff. Time spent in related instruction cannot be considered as hours of work as required by the job/wage schedule.

For overtime, the Moving Forward apprentice's rate of pay shall be increased by the same percentage as the full time employee's rate of pay for overtime is increased.

11. Progress Evaluation

Prior to the completion of the probationary period, each Moving Forward apprentice shall be reviewed for program compliance by the Program Supervisor and for progress in completing their Development Plan

Progress appraisals will be prepared periodically, discussed with the apprentice, signed and forwarded to the apprentice's personnel file.

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12. Outplacement Policy

The Moving Forward apprentice may terminate his/her participation in the program and accept employment at any time during the Moving Forward apprentice program term.

Throughout the program term, the Program Supervisor shall provide outplacement related assistance to the participant. These services may include:

1. Ongoing information about openings in construction related fields
2. Reviewing professional and local trade publications for employment opportunities
3. References for tribal hire opportunities

Attachment # 13
Moving Forward Program Description
2012 TorresMartinez-NewHousingConst

Moving Forward Training Program
Torres-Martinez

Work Progress Schedule

Appendix A

Moving Forward apprentices shall perform the same tasks normally performed by regular apprentices.

- | | |
|---|-----------|
| I. Site Preparation | 280 hours |
| A. Bricklaying | |
| 1. Mixing of mortar | |
| 2. Pointing and cleaning of brick, blocks | |
| 3. Placing of bricks and blocks | |
| 4. Proper care and use of portable power tools and hand tools | |
| B. Cement Finishing | |
| 1. Setting of forms | |
| 2. Curing of concrete | |
| 3. Proper use of tools and clean up | |
| C. Engineering | |
| 1. Manual site preparation | |
| 2. Assisting in grade staking | |
| 3. Final grade preparation | |
| 4. Assuring job-site safety | |
| II. Carpentry | 720 hours |
| A. Carpentry | |
| 1. Job set up, placement of materials | |
| 2. Wood framing, siding, finishing drywall application, metal and wood stud framing, roofing and insulation | |
| 3. Proper use and care of tools | |
| 4. Site clean up | |
| III. Flooring and Walls | 160 hours |
| A. Carpet, Resilient Flooring, and Ceramic Tile | |
| 1. Floor preparation | |
| 2. Placement of materials | |
| 3. Placement of adhesives | |
| 4. Tool usage, care, and site lean up | |

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IV. Specialty Trades	480 hours
A. Electrical	
B. Plumbing	
C. Pipe fitting	
D. HVAC	
V. Surface Treatment	360 hours
A. Wall resurfacing	
B. Paint preparation	
C. Painting	
D. Stucco Repair	
E. Site and tool clean up	
F. Product disposal	
Total:	2000 Hours

Note: 80% adherence to the work progress schedule will be considered adequate completion of each subsection provided that the total of 2000 hours is accounted for.

Attachment # 13
Moving Forward Program Description
2012 TorresMartinez-NewHousingConst

Moving Forward Training Program
Torres-Martinez

Related Training Options

Appendix B

- I. Site Preparation
 - A. Bricklaying
 - 1. Identification of masonry products
 - 2. Identification, safety, and understanding of bricklaying tools (types of trowels, mortar mixing tools and application, brick and block cutting tools)
 - 3. Bricklaying in the building process (footings, foundations, interior and exterior walls, etc.)
 - 4. Safety issues
 - 5. Career opportunities
 - B. Cement Finishing
 - 1. Identification and uses of tools
 - 2. Understanding of different mortar mixes
 - 3. Weather considerations
 - 4. Safety of the job site
 - 5. Career opportunities
 - C. Operating Engineer
 - 1. Identification of equipment
 - 2. Earth moving, material moving, material application
 - 3. Operator and equipment safety
 - 4. Career opportunities
- II. Carpentry
 - A. Carpentry
 - 1. Overview of craft
 - 2. Understanding the residential construction process (framing, siding, roofing, insulation finishing)
 - 3. Identification and use of hand and power tools
 - 4. Safety on the job

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III. Floor and Wall Treatment

A. Carpet, Vinyl Floor Tile, and Ceramic Tile

1. Product and tool identification
2. Installation techniques
3. Material handling practices
4. Career opportunities

IV. Specialty Crafts- Electrical, Painting, Plumbing, HVAC

1. Product and tool identification
2. Installation techniques and general principles
3. Material handling practices
4. Career opportunities

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Moving Forward Program Description
2012 TorresMartinez-NewHousingConst

Moving Forward Training Program
Torres-Martinez

Related Training Providers

Appendix C

To be completed by Torres-Martinez

Attachment # 15
Evidence of Leveraging
2012 TorresMartinez-NewHousingConst

Morongo Band 2012 IHP

SECTION 5: BUDGETS

- (1) **Planned Grant-Based Budget for Eligible Programs** (In the table below show how you plan to spend the total amount of the Fiscal Year's formula allocation using either the estimated allocation amount or the final formula allocation. This table should include only activities planned to be implemented with IHBG funds only. Do not include program income or funding from any other source.)

Eligible Activity	Planned IHBG Budget
(1) Indian Housing Assistance	\$0.00
(2) Development	\$287,484.00
(3) Housing Services	\$0.00
(4) Housing Management Services	\$0.00
(5) Crime Prevention and Safety Activities	\$0.00
(6) Model Activities	\$0.00
(7) Planning and Administration	\$71,871.00
TOTAL	\$359,355.00

Evidence of Leveraging

2012 TorresMartinez-NewHousingConst

(2) Estimated Sources of Funding (NAHASDA § 102(b)(2)(C)(i)) (Complete the non-shaded portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. **APR Actual Sources of Funding – Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.**)

SOURCE	IHP					APR					
	(A) Estimated amount on hand at beginning of program year	(B) Estimated amount to be received during 12- month program year	(C) Estimated total sources of funds (A + B)	(D) Estimated funds to be expended during 12- month program year	(E) Estimated unexpended funds remaining at end of program year (C minus D)	(F) Actual amount on hand at beginning of program year	(G) Actual amount received during 12- month program year	(H) Actual total sources of funding (F + G)	(I) Actual funds expended during 12- month program year	(J) Actual unexpended funds remaining at end of 12- month program year (H minus I)	(K) Actual unexpended funds obligated but not expended at end of 12- month program year
1. IHBG Funds	252,197	359,355	611,552	366,931	244,621						
2. IHBG Program Income	0	0	0	0	0						
3. Title VI	0	0	0	0	0						
4. Title VI Program Income	0	0	0	0	0						
5. 1937 Act Operating Reserves	0		0	0	0						
6. Carry Over 1937 Act Funds	0		0	0	0						
LEVERAGED FUNDS											
7. ICDBG Funds	0	0	0	0	0						
8. Other Federal Funds	0	0	0	0	0						
9. LIHTC	0	0	0	0	0						
10. Non-Federal Funds	0	0	0	0	0						
TOTAL	252,197	359,355	611,552	366,931	244,621						

Notes:

- a. For the IHP, fill in columns A, B, C, D, and E (non-shaded columns). For the APR, fill in columns F, G, H, I, J, and K (shaded columns).
- b. Total of Column D should match the total of Column N from the Uses Table on the following page.
- c. Total of Column I should match the Total of Column Q from the Uses Table on the following page.
- d. For the IHP, describe any estimated leverage in Line 4 below (Estimated Sources or Uses of Funding). For the APR, describe actual leverage in Line 5 below (APR).

Evidence of Leveraging

2012 TorresMartinez-NewHousingConst

(3) Uses of Funding (NAHASDA § 102(b)(2)(C)(ii)). (Note that the budget should not exceed the total funds on hand and insert as many rows as needed to include all the programs identified in Section 3. **Actual expenditures in the APR section are for the 12-month program year.**)

PROGRAM NAME (tie to program names in Section 3 above)	Unique Identifier	IHP			APR		
		(L) Prior and current year IHBG (only) funds to be expended in 12- month program year	(M) Total all other funds to be expended in 12- month program year	(N) Total funds to be expended in 12- month program year (L + M)	(O) Total IHBG (only) funds expended in 12-month program year	(P) Total all other funds expended in 12- month program year	(Q) Total funds expended in 12-month program year (O+P)
Morongo CA 80-35 Replacement Housing	1	293,545	0	293,545			
Planning and Administration		73,386	0	73,386			
Loan repayment -- describe in 4 and 5 below.		0	0	0			
TOTAL		366,931	0	366,931			

Notes:

- a. Total of Column L cannot exceed the IHBG funds from Column C, Row 1 from the Sources Table on the previous page.
- b. Total of Column M cannot exceed the total from Column D, Rows 2-10 from the Sources Table on the previous page.
- c. Total of Column O cannot exceed total IHBG funds received in Column H, Row 1 from the Sources Table on the previous page.
- d. Total of Column P cannot exceed total of Column H, Rows 2-10 of the Sources Table on the previous page.
- e. Total of Column Q should equal total of Column I of the Sources Table on the previous page.

ATTACHMENT #6
Letters of Support and or Endorsement
2012 TorresMartinez-NewHousingConst



AMERIND
Risk Management Corporation

June 4, 2009

RE: All Mission Indian Housing Authority

To Whom It My Concern;

AMERIND Risk Management Corporation has had the distinct pleasure of working side by side with the staff of All Mission Indian Housing Authority in coordinating and rebuilding Indian housing in the aftermath of the devastating fires in Southern California in 2007. The administrative prowess and ability to execute quickly the workload to cleanup, plan, design and rebuild the housing in less than seven (7) months was amazing.

We would like to recognize the special efforts of Dave Shaffer, Adam Geisler, Debbi Skallerud and Robin Cabrera as being instrumental in turning disaster into a defining moment of what hard work and dedication can accomplish. "Out of the ashes rose a phoenix" is the words we would use to describe the quality of housing that this team of individuals provided to displaced Indian families. It was a privilege to work with them in rebuilding their community.

From what we observed, we believe All Mission Indian Housing Authority has the management team and ability to administer and execute any and all grants that they may be a recipient of. We would highly recommend them for consideration of any federal grants to make a difference in their community.

Sincerely,

Kent E. Paul, ARM
Chief Executive Officer

502 Cedar Drive
Santa Ana Pueblo, NM 87004

www.amerind-corp.org

Phone: (505) 404-5000
(800) 352-3496
Fax: (505) 404-5001
(800) 388-7475

LaVonne Peck
Tribal Chair

Attachment #6
Letters of Support and or Endorsement
2012 TorresMartinez-NewHousingConst

James Trujillo
Vice Chairman

Adam Gelsler
Secretary

Fred Nelson, Jr.
Treasurer

Karlene Clifford
Council Member

LA JOLLA BAND OF LUISEÑO INDIANS

22000 Hwy 76 • Pauma Valley, CA. 92061

(760) 742-3771 • Fax (760) 742-3779

November 22, 2011

Ms. Carolyn O'Neil
Administrator, SWONAP
One North Central Avenue, Suite 600
Phoenix, AZ 85004

Subject: Letter of endorsement for The All Mission Indian Housing Authority
(AMIHA)

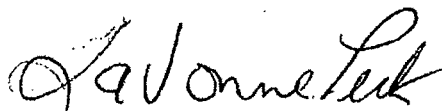
Dear Ms. O'Neil:

The La Jolla Band of Luiseño Indians has designated The All Mission Indian Housing Authority (AMIHA) as our tribally designated housing authority for over 30 years. AMIHA has worked hard on our behalf to provide affordable housing for our reservation and Tribal Citizens.

AMIHA has served us with skill and dedication not only in meeting our day-to-day housing needs, but also in times of crisis. In addition, AMIHA has maintained an ongoing effort to build energy efficient housing that greatly helps those low-income participants living in AMIHA housing.

The La Jolla Band of Luiseño Indians has complete confidence in AMIHA's ability to continue to provide affordable housing opportunities to the reservations they serve. We are pleased to be associated with their organization and look forward to a continued relationship.

Warm Regards,



LaVonne Peck
Tribal Chair

**ATTACHMENT #6
Letters of Support and or Endorsement
2012 TorresMartinez-NewHousingConst**

SANTA ROSA
BAND OF CAHUILLA INDIANS

A Federally Recognized Tribe



P.O. BOX 609 • HEMET, CA 92546 • PHONE: 951-658-5311 • FAX: 951-658-6733

June 3, 2011

Ms. Carolyn O'Neil

Administrator, SWONAP

One North Central Avenue, Suite 600

Phoenix, AZ 85004

Subject: Letter of support All Mission Indian Housing Authority (AMIHA)

Dear Ms. O'Neil,

The All Mission Indian housing Authority is the tribally designated housing authority for the Santa Rosa Band of Cahuilla Indians.

The Santa Rosa band of Cahuilla Indians has enjoyed having AMIHA represent the Tribe over the years. The Tribe has benefitted greatly from their knowledge and experience in the housing field.

AMIHA recently built 3 homes on the reservation. The professionalism and communication displayed by the staff during construction is unequalled. They are really a "hands on" organization. They explore all avenues in the planning phase, which enables them the ability to present the Tribe with true affordable quality homes.

The Santa Rosa Band of Cahuilla Indians has complete confidence in AMIHAS capacity in continuing to provide the Tribe with the wholesome quality service we now enjoy. We are pleased with their organization and look forward to a long lasting relationship.

Best Wishes,

John Marcus

Tribal Chair



Pauma Band of Mission Indians

P.O. Box 369 • Pauma Valley, CA 92061 • (760) 742-1289 • Fax (760) 742-3422

Established 1893

November 8, 2011

Ms. Carolyn O' Neil
Administrator, SWONAP
One North Central Avenue, Suite 600
Phoenix, AZ. 85004

Subject: Letter of support for All Mission Indian Housing Authority (AMIHA)

Dear Ms. O'Neil:

All Mission Indian Housing is the designated housing authority for the Pauma Band of Mission Indians. The Pauma Band has had a long relationship with AMIHA who has provided several housing projects such as rehabilitation work, room additions and new homes. All the projects have been completed in a professional and timely manor.

The Pauma Band is assured that AMIHA will continue to provide needed housing opportunities for the Pauma Band and look forward to working with their organization in the future.

Sincerely,

Randall G. Majel
Tribal Chairman

ATTACHMENT #6
Letters of Support and or Endorsement
2012 TorresMartinez-NewHousingConst

PIT RIVER CONSTRUCTION, INC

October 13, 2010

Ms. Carolyn O'Neil
Administrator, SWONAP
One North Central Avenue, Suite 600
Phoenix, AZ 85004

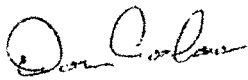
Re: Application by All Mission Indian Housing Authority (AMIHA) for FY 2010 Indian Community Development Block Grant (ICDBG) Program Funds

Dear Ms. O'Neil:

Over the past couple of years, Pit River Construction has had the pleasure of working with All Mission Indian Housing Authority (AMIHA) on several projects including new home construction and related facilities and infrastructure. Most recently we are in the final stages of completing the site work and new construction of 15 homes on 5 reservations. Based on our experience, the AMIHA staff has demonstrated that they are a competent and qualified Housing Authority who dedicates their time and efforts to providing quality customer service. Working directly with the construction department, they have proven their capacity to manage various projects from initial site planning through project completion in a timely and cost effective manner.

If we can be of further assistance, please feel free to contact our office.

Sincerely,

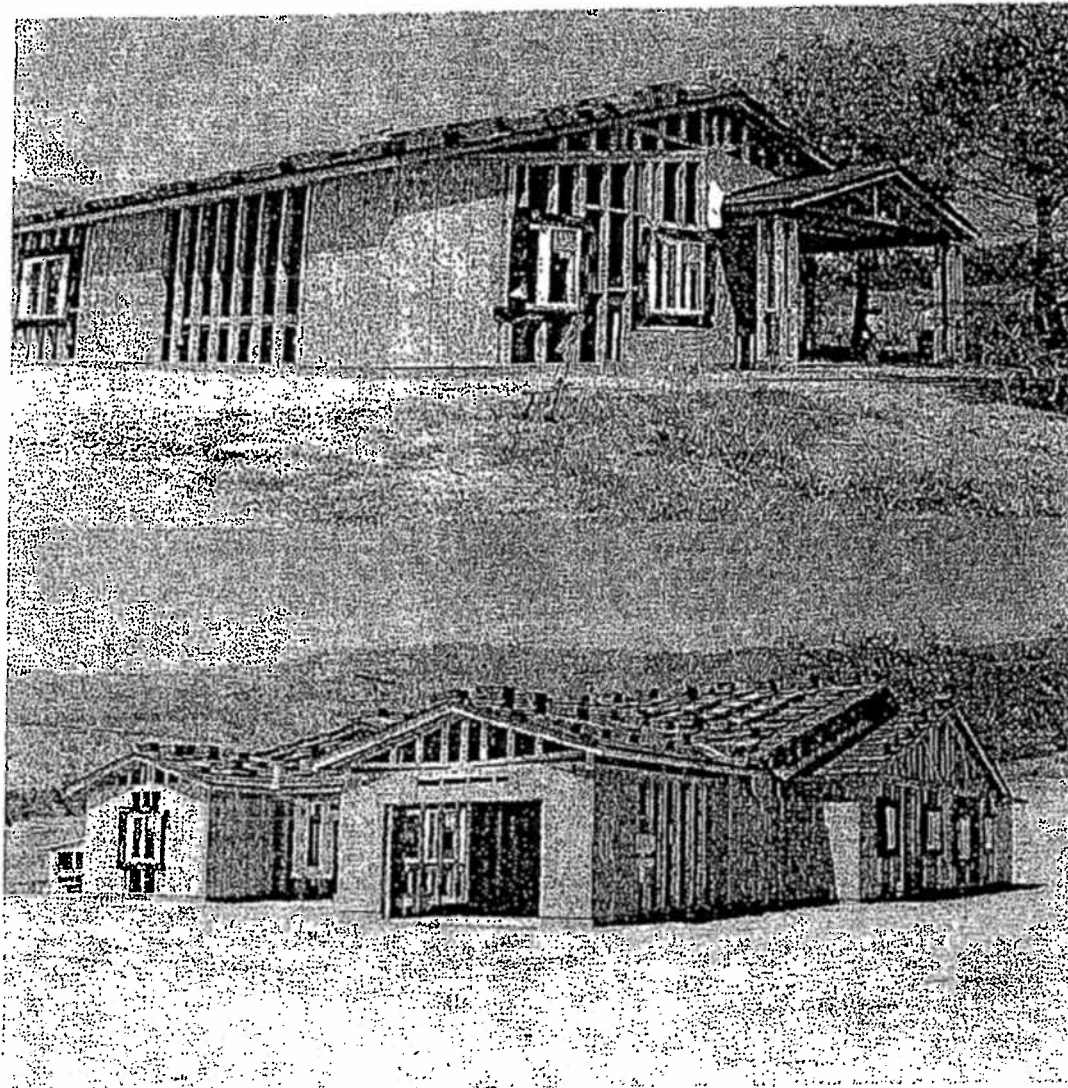


Don Calac
President
Pit River Construction, Inc.

Attachment #6
Letters of Support and or Endorsement
2012 TorresMartinez-NewHousingConst

SIGNIFICANT ACCOMPLISHMENTS

SWONAP commends the AMIHA on their Indian Housing Block Grant (IHBG) project. During October 2007, there was a wildfire that destroyed a number of homes, including eleven 1937 Housing Act Mutual Help homes on the La Jolla Reservation. Presently, using insurance funds, the reconstruction of 13 new homes is underway. The project is ahead of schedule at this time. Construction is expected to be complete by the end of October 2008 and ready for occupancy in December. SWONAP encourages AMIHA to continue in their efforts to develop projects to meet the needs of the community. During the monitoring review, AMIHA staff provided SWONAP staff an opportunity to view the homes at the current stage of reconstruction. The following are pictures of two of the homes under construction.





Public and Indian Housing

- Indian Housing
- CODETALK
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Attachment #6 Letters of Support and or Endorsement 2012 TorresMartinez-NewHousingConst

Southwest Office of Native American Programs

Southwest ONAP

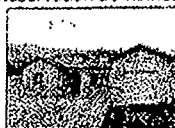
SWONAP ensures that safe, decent and affordable housing is available to Native American families, creates economic opportunities for Tribes and Indian housing residents, assists Tribes in the formulation of plans and strategies for community development, and assures fiscal integrity in the operation of the programs.

- ▶ [Contact SWONAP Staff](#)
- ▶ [Message from Administrator](#)
- ▶ [Regional Calendar](#)
- ▶ [Staff Assignments](#)
- ▶ [SWONAP Recipients](#)

Feature Story

All Mission Indian Housing Authority (AMIHA)

In the fall of 2007, wild fires overwhelmed southern California. More than 600 homes were destroyed in San Diego County. On the La Jolla Indian Reservation 30 homes were lost, of that 14 of the homes were HUD developed Mutual Help homeownership units. Through a concerted effort by the All Mission Indian Housing Authority (AMIHA) all 14 of the lost homes were rebuilt and reoccupied within nine months of the wildfires ([Continue Reading...](#))



SWONAP Success Stories

U.S. EPA decision acknowledges tribal sovereignty for "Treatment as State" approval supports Tribes air quality program.

The U.S. Environmental Protection Agency has approved the "Treatment as State" application for the Pala Band of Mission Indians and the Salt River Pima Maricopa Indian Community. Under a provision of the Tribal Authority Rule. ([Continue Reading...](#))

U.S. EPA awards more than \$50,000 to Soboba Band of Luiseno Indians for childhood lead poisoning reduction outreach Grant focuses on prevention and screening

Outreach in Luiseno language and mobile lead screening for tribal children are among the goals of a \$50,042 childhood lead poisoning reduction grant recently awarded to the Riverside County, Calif.-based Soboba Band of Luiseno

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Bureau of Indian Affairs
Davis-Bacon Wage Decisions
Debarment and Suspensions
Dept. of Interior
Dept. of Labor Regulations

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Related Information

- ▶ [SWONAP TDHES/Tribes](#)
- ▶ [NAHASDA References](#)
- ▶ [HUD in Arizona](#)
- ▶ [HUD in New Mexico](#)
- ▶ [ONAP Home](#)
- ▶ [Training Programs](#)
- ▶ [Dealing with Methamphetamine in Housing](#)

Helpful Tools

- ▶ [HUD Tribal Directory Assessment Tool \(TDAT\) v1.0](#)
- ▶ [ONAP Program Forms](#)
- ▶ [Environmental Resources](#)
- ▶ [YKBC Formula](#)
- ▶ [Negotiated Rulemaking Documents](#)
- ▶ [Income Links](#)
- ▶ [Federal Register](#)
- ▶ [Code of Federal Regulations](#)
- ▶ [ONAP All Programs Brochure](#)
- ▶ [PIH Notices related to Indian Housing](#)
- ▶ [Native American Homebuyer](#)

Information for Kids

- ▶ [Planet Youth](#)
- ▶ [Native American Boys and Girls Clubs](#)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Southwest Office of Native American Programs - SWONAP

Certificate of Outstanding Achievement

Presented to

All Mission Indian Housing Authority

*For the successful completion of its
American Recovery and Reinvestment Act (ARRA)*

Grant number 08SH0634030

April 19, 2010



Carolyn O'Neil
Carolyn J O'Neil
SWONAP Administrator



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Attachment #6

Letters of Support and or Endorsement 2012 TorresMartinez-NewHousingConst

Feature Story

All Mission Indian Housing Authority (AMIHA)

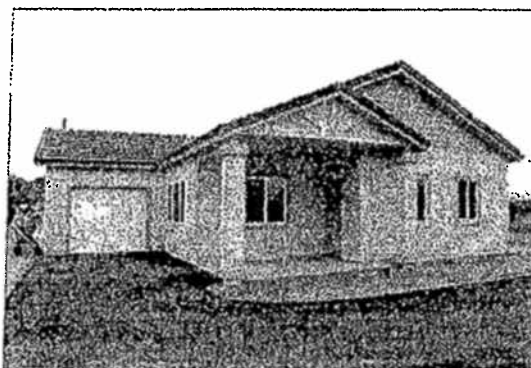
[Information by State](#)

[Print version](#)

In the fall of 2007, wild fires overwhelmed southern California. More than 600 homes were destroyed in San Diego County. On the La Jolla Indian Reservation 30 homes were lost, of that 14 of the homes were HUD developed Mutual Help homeownership units. Through a concerted effort by the All Mission Indian Housing Authority (AMIHA) all 14 of the lost homes were rebuilt and reoccupied within nine months of the wildfires.

Related Information

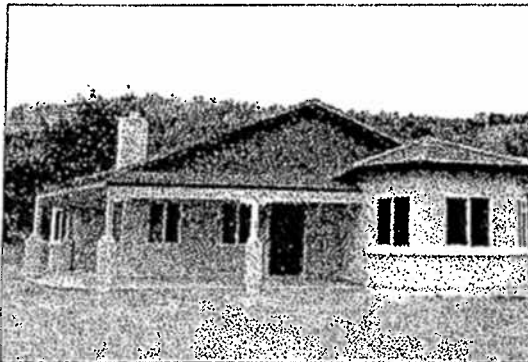
[Southwest ONAP Home](#)



AMIHA was able to build bigger, energy efficient homes in an very cost efficient manner. Square footage costs were under \$110 square foot which is nearly unheard of in Southern California housing markets. Using a well designed competitive negotiated procurement process put construction on a fast track. AMIHA received two dozen proposals from contractors and developers. Using this

design/build method of procurement and through diligent contract administration AMIHA was able to build bigger, better homes. The La Jolla homes were the first homes

to be completed out of all the houses lost in Southern California and the AMIHA actions were recently noted as a "significant accomplishment" by HUD's Southwest Office of Native American Programs in Phoenix, AZ.



AMIHA is the tribally designated housing entity serving nine tribes in Southern California. Several of the tribes have severe housing shortages and a large number of homes in need of significant renovation.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Southwest Office of Native American Programs - SWONAP

Certificate of Outstanding Achievement

Presented to

All Mission Indian Housing Authority

*For the successful completion of its
American Recovery and Reinvestment Act (ARRA)*

Grant number 08SH0639040

April 19, 2010



Carolyn J O'Neil
SWONAP Administrator



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Attachment #3
Confirmation of Applicant Eligibility
2012 TorresMartinez-NewHousingConst



UNITED STATES
DEPARTMENT OF THE INTERIOR

BUREAU OF INDIAN AFFAIRS
SOUTHERN CALIFORNIA AGENCY
1451 RESEARCH PARK DRIVE, SUITE 100
RIVERSIDE, CALIFORNIA 92507-2154
PHONE (951) 276-6624
TELEFAX (951) 276-6641

Received
OCT 20 2010

ALL MISSION INDIAN
HOUSING AUTHORITY
OCT 20 2010

IN REPLY REFER TO:
Executive Direction

Ms. Carolyn O'Neil
Administrator, SWONAP
One North Central Avenue, Suite 600
Phoenix, AZ 85004

Subject: Eligibility of All Mission Indian Housing Authority (AMIHA) to apply for FY 2010 Indian Community Development Block Grant (ICDBG) Program funds

Dear Ms. O'Neil:

We understand that the All Mission Indian Housing Authority (AMIHA) intends to apply for FY 2010 Indian Community Development Block Grant (ICDBG) Program funds on behalf of two Tribal Organizations served by AMIHA, the Torres-Martinez Desert Cahuilla Indians and the La Jolla Band of Luiseno Indians.

Concerning their eligibility to apply, AMIHA was directed by HUD to contact the Bureau of Indian Affairs (BIA) to (1) verify AMIHA's eligibility under Title I of the Indian Self-Determination and Education Assistance Act and (2) secure BIA's written confirmation of AMIHA's eligibility.

This letter confirms that AMIHA is permitted to submit application(s) on behalf of eligible tribes when one or more eligible tribes authorize AMIHA to do so under concurring resolutions. For the specific purpose of applying for FY 2010 ICDBG Program funds, AMIHA is eligible under Title I of the Indian Self-Determination and Education Assistance Act; if both tribes authorize AMIHA by tribal resolution to apply on their behalf.

Please contact me if any further clarification of AMIHA's eligibility is required, at 951-276-6624 ext. 222.

Sincerely,

Robert Eben
Superintendent